

# Public Document Pack



Neuadd y Sir  
Y Rhadyr  
Brynbuga  
NP15 1GA

Dydd Mercher, 30 Tachwedd 2016

## Hysbysiad o gyfarfod

# Pwyllgor Craffu Plant a Phobl Ifanc

Dydd Iau, 8fed Rhagfyr, 2016 at 2.00 pm  
Siambwr y Cyngor, Neuadd y Sir, Yr Rhadyr, Brynbuga, NP15 1GA

## AGENDA

**BYDD CYFARFOD CYN I AELODAU'R PWYLLGOR 30 COFNODION CYN I'R  
CYCHWYN Y CYFARFOD**

Eitem ddim	Eitem	Tudalennau
1.	Ymddiheuriadau am absenoldeb.	
2.	Datganiadau o Fuddiant.	
3.	Cadarnhau cofnodion y cyfarfod blaenorol.	1 - 14
4.	Cyflwyniad gan y Gwasanaeth Cyrhaeddiad Addysg ynghylch Cymwysterau Newydd.	
5.	Darpariaeth Chwarae Haf 2016.	15 - 34
6.1.	Amcanion Gwella a Dangosyddion perfformiad - 2016/17 Chwarter Diweddariad 2.	35 - 48
6.2.	Gwasanaethau Plant Chwarter 2 Perfformiad.	49 - 60
7.	Asesiad Risg Strategol 2016.	61 - 76
8.	Rhestr o gamau gweithredu sy'n codi o'r cyfarfod blaenorol.	77 - 78
9.	Cynllun Gwaith i'r Dyfodol y Pwyllgor Dethol Plant a Phobl Ifanc.	79 - 80
10.	Cyngor a Busnes y Cabinet - Blaengynllun.	81 - 100
11.	Cyfarfod Nesaf.	

Dydd Iau 12 Ionar 2017 am 2.00pm.

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**Paul Matthews**

**Prif Weithredwr**

## CYNGOR SIR FYNWY

### MAE CYFANSODDIAD Y PWYLLGOR FEL SY'N DILYN:

Cynghorwyr Sir:

P. Jones  
P. Farley  
P. Clarke  
L. Guppy  
R. Harris  
M. Hickman  
S. Howarth  
D. Jones  
M. Powell  
M Fowler (Parent Governor Representative)  
Vacancy (Catholic Church)  
K Plow (Association of School Governors)  
D. Blakebrough

## Gwybodaeth Gyhoeddus

### **Mynediad i gopiâu papur o agendâu ac adroddiadau**

Gellir darparu copi o'r agenda hwn ac adroddiadau perthnasol i aelodau'r cyhoedd sy'n mynychu cyfarfod drwy ofyn am gopi gan Gwasanaethau Democrataidd ar 01633 644219. Dylid nodi fod yn rhaid i ni dderbyn 24 awr o hysbysiad cyn y cyfarfod er mwyn darparu copi caled o'r agenda hwn i chi.

### **Edrych ar y cyfarfod ar-lein**

Gellir gweld y cyfarfod ar-lein yn fyw neu'n dilyn y cyfarfod drwy fynd i [www.monmouthshire.gov.uk](http://www.monmouthshire.gov.uk) neu drwy ymweld â'n tudalen Youtube drwy chwilio am MonmouthshireCC. Drwy fynd i mewn i'r ystafell gyfarfod, fel aelod o'r cyhoedd neu i gymryd rhan yn y cyfarfod, rydych yn caniatáu i gael eich ffilmio ac i ddefnydd posibl y delweddau a'r recordiadau sain hynny gan y Cyngor.

### **Y Gymraeg**

Mae'r Cyngor yn croesawu cyfraniadau gan aelodau'r cyhoedd drwy gyfrwng y Gymraeg neu'r Saesneg. Gofynnwn gyda dyledus barch i chi roi 5 diwrnod o hysbysiad cyn y cyfarfod os dymunwch siarad yn Gymraeg fel y gallwn ddarparu ar gyfer eich anghenion.

# Nodau a Gwerthoedd Cyngor Sir Fynwy

## Cymunedau Cynaliadwy a Chryf

### Canlyniadau y gweithiwn i'w cyflawni

#### Neb yn cael ei adael ar ôl

- Gall pobl hŷn fyw bywyd da
- Pobl â mynediad i dai addas a fforddiadwy
- Pobl â mynediad a symudedd da

#### Pobl yn hyderus, galluog ac yn cymryd rhan

- Camddefnyddio alcohol a chyffuriau ddim yn effeithio ar fywydau pobl
- Teuluoedd yn cael eu cefnogi
- Pobl yn teimlo'n ddiogel

#### Ein sir yn ffynnu

- Busnes a menter
- Pobl â mynediad i ddysgu ymarferol a hyblyg
- Pobl yn diogelu ac yn cyfoethogi'r amgylchedd

### Ein blaenoriaethau

- Ysgolion
- Diogelu pobl agored i niwed
- Cefnogi busnes a chreu swyddi
- Cynnal gwasanaethau sy'n hygyrch yn lleol

### Ein gwerthoedd

- **Bod yn agored:** anelwn fod yn agored ac onest i ddatblygu perthnasoedd ymddiriedus
- **Tegwch:** anelwn ddarparu dewis teg, cyfleoedd a phrofiadau a dod yn sefydliad a adeiladwyd ar barch un at y llall.
- **Hyblygrwydd:** anelwn fod yn hyblyg yn ein syniadau a'n gweithredoedd i ddod yn sefydliad effeithlon ac effeithiol.
- **Gwaith tîm:** anelwn gydweithio i rannu ein llwyddiannau a'n methiannau drwy adeiladu ar ein cryfderau a chefnogi ein gilydd i gyflawni ein nodau.

# Public Document Pack Agenda Item 3

## MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Children and Young People Select Committee held at The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 3rd November, 2016 at 10.00 am

**PRESENT:** County Councillor P. Jones (Chairman)  
County Councillor P. Farley (Vice Chairman)

County Councillors: P. Clarke, L. Guppy, R. Harris, M. Hickman, D. Jones & M. Powell.

**Added Members:**

**Members voting on Education issues only:**

Mr. M Fowler (Parent Governor Representative)

**Added Members: Non-Voting**

Mr. K Plow (Association of School Governors)

County Councillors A. Easson and V. Smith attended the meeting by invitation of the Chair.

**OFFICERS IN ATTENDANCE:**

Claire Marchant	Chief Officer Social Care, Health & Housing
Will McLean	Head of Democracy, Engagement and Improvement
Sharon Randall-Smith	Head of Achievement and Attainment
Mark Howcroft	Assistant Head of Finance
Nikki Wellington	Finance Manager
Tyrone Stokes	Accountant
Annette Evans	Customer Relations Manager
Andrew Evans	Senior Management Accountant
David Barnes	Data and Information Systems Officer
Hazel Ilett	Scrutiny Manager
Richard Williams	Democratic Services Officer

**APOLOGIES:**

Councillors D. Blakebrough

**1. Welcome**

On behalf of the Children and Young People Select Committee, the Chair welcomed to the meeting, Kerry Cole, Chief Officer for Education, Caerphilly County Borough Council.

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### **2. Declarations of Interest**

County Councillor P. Farley declared a personal, non-prejudicial interest, pursuant to the Members' Code of Conduct, in respect of agenda item 7 – presentation on schools in a deficit budget and the recovery plan process, as he is a local Authority Governor of the Dell Primary and Chepstow Schools.

County Councillor L. Guppy declared a personal, non-prejudicial interest, pursuant to the Members' Code of Conduct, in respect of agenda item 5 – Welsh Education Strategic Plan, as she has relatives accessing Welsh Medium education.

County Councillor R. Harris declared a personal, non-prejudicial interest, pursuant to the Members' Code of Conduct, in respect of agenda items: 6 - Annual complaints, comments and compliments report for Children's Social Services, 7 - Presentation on schools in a deficit budget and the recovery plan process and 9 - List of actions arising from the previous meeting, as the Foster Panel was mentioned and he is a member of this panel, Deri View Primary School was used as an example of a successful recovery from a deficit budget and he is a governor of Deri View Primary School.

County Councillor D.W. H. Jones declared a personal, non-prejudicial interest, pursuant to the Members' Code of Conduct in respect of agenda item 5 – Welsh Education Strategic Plan, as he is a governor of Ysgol Gymraeg Y Fenni, his daughter works there and his granddaughter attends the school. He is also a governor of Llanfihangel Crucorney Primary School and his grandson attends Ysgol Gyfun Gwynllyw.

County Councillor P. Jones declared a personal, non-prejudicial interest, pursuant to the Members' Code of Conduct, in respect of agenda item 6 – Annual Complaints, Comments, and Compliments Reports for Children's Social Services, as she is a member of the Adoption Panel.

County Councillor M. Powell declared a personal, non-prejudicial interest, pursuant to the Members' Code of Conduct, in respect of agenda item 8 – Quarter 2 Performance Report 2016/17, as she is a governor of King VIII School.

County Councillor A. Easson declared a personal, non-prejudicial interest, pursuant to the Members' Code of Conduct, in respect of agenda item 7 - Presentation on schools in a deficit budget and the recovery plan process, as he is a local Authority Governor of Ysgol Gymraeg Y Ffin.

### **3. Confirmation of minutes**

The minutes of the Children and Young People Select Committee meeting dated 6<sup>th</sup> October 2016 were confirmed and signed by the Chair subject to the following amendment to Minute 3 – Revenue and Capital Monitoring 2016/17 Period Outturn Forecast Statement, Committee's conclusion, bullet point 5 on page 4 of the minutes:

Steve Davies (Welsh Government)

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### **4. Quarter 2 Performance Report 2016/17**

#### **Context:**

To provide Select Committee members with the latest data showing educational attainment information they need to hold services to account. This includes:

- Performance of pupils at the end of Foundation Phase, Key Stages 2 and 3.
- A breakdown, where possible of performance across all key stages for the following groups:
  - Girls and Boys.
  - Pupils who are eligible for free school meals (eFSM).

#### **Key Issues:**

- The report draws together the headline messages from a number of more detailed analyses.
- The reports contain a wealth of information enabling Members to drill down from authority level data to figures for specific learner groups.
- Most data provides comparisons back to 2011/12, which was the academic year just prior to the last, full Estyn inspection. Over the last five years, there has been a notable improvement in headline indicators.
- The report enables the Select Committee to look beyond the high-level measures to some of the detail that sits underneath.

#### **Foundation Phase**

- Monmouthshire saw a minimal drop by 0.1 percentage point in the Foundation Phase Indicator with 91.7% of pupils achieving the Foundation Phase Indicator (FPI), compared to 91.8% in 2014/15 and 86.8% in 2011/12.
- Despite the drop in performance, Monmouthshire moved up one place to 1<sup>st</sup> in the Wales local authority rankings for FPI.
- In 2015/16, performance has declined at the expected level (O5+), with the exception of an increase in Language, Literacy and Communication (LLC) in Welsh at O5+.
- Performance at the expected level +1 (O6+) has increased across all indicators.
- Monmouthshire continues to be ranked amongst the top three performing authorities in Wales for all areas of learning with the exception of LLC Welsh first language.

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#### Key Stage 2

- Performance continues to improve, with 94.1% of pupils achieving the key stage 2 core subject indicator (KS2CSI) in 2014/15, compared to 86.3% in 2011/12 and 92.5% in 2015. Monmouthshire is still ranked 1<sup>st</sup> in Wales for KS2CSI.
- Performance across English, Welsh, mathematics and science continues to improve at both the expected curriculum level 4+ and the higher level 5+.
- Monmouthshire ranks 1<sup>st</sup> in Wales for all indicators with the exception of Welsh first language.

#### Key Stage 3

- Performance continues to improve albeit at a slower rate than across Wales as a whole. In 2015/16, 91.9% of pupils achieved the KS3CSI, compared to 90.8% in 2015 and 77.7% in 2011/12.
- Monmouthshire is now ranked 3<sup>rd</sup> in Wales for the KS3CSI.
- Performance across English, mathematics and science continues to improve at both the expected curriculum level 5+ and at the higher level 6+.
- Monmouthshire is now ranked 2<sup>nd</sup> in Wales for English at Key Stage 3, 3<sup>rd</sup> for mathematics and 4<sup>th</sup> for science.

#### **Member scrutiny:**

- Key Stage 4 and 5 data will be available at the next Select Committee meeting including data regarding vulnerable pupils.
- The performance gap between girls and boys at key stages 2 & 3 is closing. However, the gap has widened at the foundation phase. Therefore, there was a need to investigate this matter in order to ensure that equal engagement was being provided to all students.
- Free School meals (FSM) Expected Level (Outcome 5+) – 2016 achievements are below 2014 and 2015. The Select Committee was informed that when looking at the end of Foundation Phase, there are 111 pupils who are FSM pupils within that group. Of this 111 pupils, there are only 21 pupils who did not achieve the Foundation Phase Indicator and that difference in performance would have been recognised within the pupil level targets. Therefore, it would have been anticipated that perhaps the performance would not have been as high this year given the nature of the cohort. It was noted that such detail will be available in a more detailed report that will be presented to a future meeting of the Select Committee.



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- There has been a strong, consistent performance and improving performance at the end of Key Stage 2. However, that has not necessarily been sustained into Key Stage 3 but there have been improvements. Clusters work well with each other but there is a need to ensure that children continue their learning from the day they start secondary school from where they left at the end of the summer term. Many of the clusters are beginning work in Year 6 and continuing into Year 7, as this is a time when performance can dip.
- Since 2012, there has been a significant uplift in improvement at Key Stage 3 going into Key Stage 4 and is an area in which the Authority continues to focus on.
- Good practice is being shared amongst schools.
- In response to a question raised in respect of Foundation Phase – by Gender regarding Outcome 5+, it was noted that more detail will be provided in a future report to the Select Committee.
- In response to a Select Committee Member's question, it was noted that all secondary schools provide appropriate support for pupils when transitioning between the key stages.
- Benchmark Quartiles for the Core Subject Indicator (Expected Level (L4+)) - The changes from quartile 1 to quartile 3 indicates how Monmouthshire schools are comparing with other similar schools.

#### **Committee's Conclusion:**

The Chair summed up as follows:

- There has been a solid improvement in schools' performance since 2012. All school staff across the Authority should be recognised for this improvement.
- The Committee looks forward to receiving the next report at a future meeting of the Committee which will provide more clarity and more detail of the data being provided.

#### **5. Revenue and Capital Monitoring 2016/17 Period 2 Outturn Forecast Statement**

##### **Context:**

- To provide information on the forecast revenue outturn position of the Authority at the end of period 2 which represents month 6 financial information for the 2016/17 financial year.

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- To assess whether effective budget monitoring is taking place.
- To monitor the extent to which budgets are spent in accordance with agreed budget and policy framework.
- To challenge the reasonableness of projected over or underspends.
- To monitor the achievement of predicted efficiency gains or progress in relation to savings proposals.

#### **Recommendations proposed to Cabinet:**

- That Cabinet notes the extent of forecast revenue overspend at period 2 of £839,000, an improvement of £529,000 on previous reported position at period 1.
- That Cabinet expects Chief Officers to continue to review the levels of over and underspends and reallocate budgets to reduce the extent of compensatory positions needing to be reported from month 6 onwards.
- That Cabinet appreciates the extent of predicted schools reserve usage and an anticipation that a further four schools will be in a deficit position by end of 2016-17.
- That Cabinet approves a caveated use of reserves to finance £318,000 employment tribunal costs if the Council's budget is not able to absorb the effect of this extraordinary expenditure over the remaining six months of the financial year.
- That Cabinet considers the capital monitoring, specific over and underspends, and that Cabinet recognises the risk associated with having to rely on a use of capital receipts in the year of sale and the potential for this to have significant revenue pressures should receipts be delayed and temporary borrowing be required.

#### **Member scrutiny:**

- When a school closes, any surplus budget comes back to the local Authority to be used for educational purposes.
- Shirenewton and Trellech Primary Schools are carrying forward quite substantial sums. It was noted that Shirenewton Primary School has been quite successful at generating income, savings have been generated and the school has been prudent in its allocation of resources. Officers have met with the school to discuss establishing an investment plan for the surplus. Trellech Primary School has also been successful with its grants. The school, along with Shirenewton Primary School, is a part of the pioneer network of schools whereby they receive additional funding from Welsh Government to be able to develop the curriculum.

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Caldicot and Gilwern schools are also a part of the new deal pioneer school network, so there might be some fluctuation in these schools' budgets also.

- 10 of Monmouthshire's schools are likely to be in a deficit budget. However, officers have 'upped the ante' on schools holding large surplus budgets. At Month 9 it is hoped that an improvement will be seen whereby schools will hopefully be receiving more grants. The local Authority has been better informed by the Education Achievement Service (EAS) with regard to funding that it is distributing to Monmouthshire schools. It is anticipated that throughout the year, school's spending plans will change.
- Forecasting schools balances is challenging. Officers are working with the EAS and Welsh Government to obtain the certainty of funding earlier which will better inform the Authority's forecasts. Schools are being encouraged to have less of a surplus budget.
- Schools are working well at cluster level. It is important to maximise the value going towards pupils. Changes to the Pupil Deprivation Grant (PDG) next year will mean that clusters will need to work more closely together to support the work into the secondary phase.
- A Court Improvement Plan has been developed which in time will address the issues around the recurring overspend on legal costs and that is the fourth pillar of the Children's Services Improvement Programme.

#### **Committee's Conclusion**

The Chair summed up as follows:

- On behalf of the Select Committee, the chair thanked officers for presenting the report.
- The Select Committee will receive an update on schools' budgets in three to four months.

#### **6. Welsh Education Strategic Plan**

##### **Context:**

- To scrutinise the Draft Welsh in Education Strategic Plan (WESP) 2017-2020 for Monmouthshire County Council.
- To consult with the Children and Young People Select Committee regarding the report as part of the statutory eight-week consultation period with all key partners and statutory consultees.

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#### Key Issues:

- Welsh Government's vision is to have one million Welsh speakers across Wales by 2050 and in order to achieve this the following actions will need to happen:
  - more children in Welsh-medium education.
  - better planning in relation to how people learn the language.
  - more easy-to-access opportunities for people to use the language.
  - a stronger infrastructure and a revolution to improve digital provision in Welsh.
  - a shift in the way we speak about it.
- Education is one of the key drivers to realise this vision through ensuring that children have the opportunity to develop their Welsh skills at an early age to create new speakers of the future.
- The WESP is the key strategic document for local authorities to publish its plans for the expansion of Welsh-Medium education over the next three years.
- The WESP continues to focus on the five outcomes in the previous Welsh-Medium Education Strategy 2010 which are:
  - more seven-year-old children being taught through the medium of Welsh as a percentage of the Year 2 cohort.
  - more learners continuing to improve their language skills on transfer from primary school to secondary school.
  - more learners studying for qualifications through the medium of Welsh.
  - more learners aged 16-19 studying Welsh and subjects through the medium of Welsh.
  - more learners with improved skills in Welsh.
- In addition, local authorities are required to address standards of attainment in Welsh and Welsh Second Language, Welsh-Medium provision for learning with additional learning needs (ALN) and workforce planning, and continuous professional development.
- The final WESP plan must be submitted to the Welsh Government by 20<sup>th</sup> December 2016, with implementation from 1<sup>st</sup> April 2017.

#### Member scrutiny:

- The WESP is a three year plan. It is aspirational but the Authority needs to try and encourage as many parents as possible to at least consider the values that one would might achieve from a Welsh Medium Education above an English only education.
- In response to a Select Committee Member's question regarding parents' concerns in respect of the need and cost involved in providing Welsh Medium

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Education, it was noted that as an Authority, we have to accept that if we are not promoting the benefits of Welsh Medium Education, then it would be a reasonable assumption that parents might not value Welsh Medium Education in the same way as other counties in Wales. However, once that happens, the real demand for Welsh Medium Education increases at quite a rapid rate. More parents are now electing for Welsh Medium Education due to the benefits of being bi-lingual.

- As an Authority, we have to comply with the statutory requirements that exist with regard to the provision of Welsh Medium Education and this is what we, as an Authority want to provide.
- For a future Select Committee meeting, it might be prudent to receive a report on the learning of languages generally, as there might be a need to re-think our priorities in terms of our ability to sustain ourselves in a post Brexit world.
- Section 2 of the WESP regarding Transport – A Select Committee Member expressed concern that this section of the report was not strong enough and that the terminology on 2.2 should be stronger regarding post 16 transport access. It was noted that the current policy does not provide transport for post 16 learners. However, as part of the consultation, it is right to consider whether the policy is appropriate and this will form part of the consultation process. Also, the vocational courses that young people need to access through the medium of Welsh are as important.
- In response to a Select Committee Member's question, it was noted that the Home to School Transport Policy is a complex issue in Monmouthshire. Officers are looking to see how it will work in the future as a part of a broader piece of work around the challenges of home to school transport.
- A Select Committee member expressed his concern and the concerns of a number of residents that the Authority might be putting too much funding into the provision of Welsh Medium Education and might be better spent elsewhere in the education sector. It was noted that this matter could be raised via the consultation process.
- The cost of providing the WESP will be available at the final draft stage of the document.
- Funding per pupil details for 2016/17:

- Welsh Medium	-	£2252
- English Medium	-	£2203
- In response to a Select Committee Member's question, it was noted that there is some capacity at Ysgol Y Fenni and Ysgol Y Ffin. The Authority was unsure at present with regard to the rise in possible demand that might occur now that there is a Welsh Medium Secondary School in Newport. As this school is now

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established and pupils from Monmouthshire are attending, capacity in our Welsh Medium schools might change. Demand will be carefully monitored.

#### **Committee's Conclusion:**

The Chair summed up as follows:

- She thanked the officers for presenting the report.
- That officers take forward the points raised in respect of the WESP before the final draft is published.
- The Select Committee would recommend a review of the Home to School Transport Policy.

#### **7. Presentation on schools in a deficit budget and the recovery plan process**

##### **Context:**

The Select Committee received a presentation regarding information on the recovery plan process for Monmouthshire's schools.

##### **Key Issues:**

The Scheme for financing schools – updated October 2016 states:

Where a school has a deficit balance at the end of the year, such deficit will be carried forward into the next financial year. Governing bodies will be required to report to the authority on the measures that the school intends to take in order to eradicate the deficit, over a maximum of three years. The Authority may agree to increase the time period to allow a school to recover, however, this will need to be agreed with the Chief Officer for Children and Young People. These plans must be submitted within three months on initially reporting a deficit to the authority. This plan will be monitored on a termly basis at minimum, but in material cases this will be monitored monthly. The authority has the right to withdraw the delegated budget and powers of the governing body, should the plan not be followed.

It goes on to say:

The authority will not write off a deficit balance at any school.

##### **Member scrutiny:**

- Schools with a surplus budget – It was noted that the Authority can claw back funding from schools with high surpluses and use this money for education

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purposes. Schools with a surplus should be sensibly spending their allocated budget in full.

- In response to a question raised by a Select Committee Member, it was noted that a typical budget for a 210 primary school is between £600,000 and £700,000 per annum and a typical budget for a secondary school is between £4,000,000 and £6,000,000 per annum. Concern was expressed regarding the ways in which schools are governed and the disadvantages that they experience which often leaves governing bodies with 'their hands tied'.

#### **Committee's Conclusion:**

The Chair summed up as follows:

- She thanked officers for presenting the report.
- The presentation should be emailed to the Select Committee.
- Re-affirmed the importance of on-going governor training.
- Communication with schools is paramount.

#### **8. Annual Complaints, Comments and Compliments Report for Children's Social Services**

##### **Context:**

To provide an overview of the number and types of complaints, comments and compliments received and dealt with regarding Children's Social Services from 1st April 2015 until 31st March 2016.

##### **Key Issues:**

- All Local Authority Social Services are required to follow the new Social Services Complaints Procedure (Wales) Regulations 2014 and The Representations Procedure (Wales) Regulations 2014.
- Guidance is also issued under Section 7 of the Local Authority Social Services Act 1970. This means that local authorities must comply with it.
- Four comments were received regarding Children's Services.
- 14 compliments were received that related to Children's Services.
- 25 complaints were received regarding Children's Services.

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### **Member scrutiny:**

- It was pleasing to note that only 25 complaints had been received considering that Children's Services is a very busy service with complex issues.
- Following the report, Chief Officer reviews the complaints with a view to establishing ways to reduce the number of complaints in future.
- In response to a Select Committee member's question, it was noted that children have access to advocacy services.
- It is important that young people have a voice.

### **Committee's Conclusion:**

The Chair summed up as follows:

- She thanked officers for presenting the report.
- Training and communication and the changes within the department will help address these issues.

### **9. List of actions arising from the previous meeting**

We received the list of actions arising from the Children and Young People Select Committee meeting held on 6<sup>th</sup> October 2016. In doing so, the following points were noted:

#### **Revenue and Capital Monitoring 2016/17 Period 1 Outturn Forecast Statement**

The Chair and Nikki Wellington, Finance Manager, will meet after the meeting to formulate some questions with regard to the lack of funding in respect of the Safeguarding and Looked After Children's Budget.

The Chair will also meet with Tyrone Stokes, Finance Manager, to draft a letter to the Welsh Government to also highlight the Select Committee's concerns for the future.

#### **Monmouthshire Integrated Youth Offer Annual Report**

After the meeting, the Chair and the Scrutiny Manager will be meeting with Josh Klein, the new Youth Services Manager, to discuss the scrutiny process.



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### **Special meeting – Children and Young People Select Committee and Adults Select Committee – 22<sup>nd</sup> November 2016**

To discuss the Social Services Act, in particular Part 11, which relates to the prison dimension.

Additional business to be discussed:

- Budget Monitoring for the Adults Select Committee remit.
- Chief Officer report for Education.

#### **10. Children and Young People Select Committee Forward Work Plan**

We received the Children and Young People Select Committee Forward Work Plan. In doing so, the following points were noted:

- A Special Joint Select Committee meeting between the Children and Young People Select Committee and the Adults Select Committee will be held on 22<sup>nd</sup> November 2016 at 10.00am.
- The next ordinary meeting of the Children and Young People Select Committee will be held on 8<sup>th</sup> December 2016 at 2.00pm.
- The Children and Young People Select Committee meeting on 12<sup>th</sup> January 2017 will be held to scrutinise the budget proposals for 2017/18.
- On the 24<sup>th</sup> January 2017 there will be a Joint Select Committee meeting involving all four of the Select Committees to scrutinise the Alternative Service Delivery Model.
- A Members' seminar will be held on 14<sup>th</sup> December 2016 regarding the Governance aspect.
- On 6<sup>th</sup> February 2017 there will be a Joint Select Committee meeting between the Children and Young People Select Committee and the Adults Select Committee to scrutinise the draft Population Needs Assessment for Monmouthshire.
- On 16<sup>th</sup> February 2017 there will be an ordinary meeting of the Children and Young People Select Committee.
- The Scrutiny Manager will email the report and presentation to the Select Committee regarding the 21<sup>st</sup> Century Schools update that was scheduled to be considered by the Select Committee at a previous meeting but was inquorate.

**MONMOUTHSHIRE COUNTY COUNCIL**

**Minutes of the meeting of Children and Young People Select Committee held  
at The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 3rd  
November, 2016 at 10.00 am**

**11. Council and Cabinet Business - Forward Plan**

We resolved to receive the Council and Cabinet Business Forward Work Plan and noted its content.

**12. Next meeting**

The next meeting will be held on Thursday 8<sup>th</sup> December 2016 at 2.00pm.

**The meeting ended at 12.55 pm**

<b>SUBJECT:</b>	<b>SUMMER PLAY PROVISION 2016</b>
<b>MEETING:</b>	<b>Children and Young Peoples Select Committee</b>
<b>DATE:</b>	<b>8<sup>th</sup> December 2016</b>
<b>DIVISION/WARDS AFFECTED:</b>	<b>ALL</b>

## 1. PURPOSE:

- 1.1 To update members on the revised model for staffed play provision implemented for the 2016 summer period.

## 2. RECOMMENDATIONS:

- 2.1 that members receive this update on the summer play provisions that took place during the summer period this year;
- 2.2 that members note the arrangements put in place to ensure compliance with with the Council's safeguarding policies and practices.

## 3. KEY ISSUES:

- 3.1 Towards the end of 2015, members received a report on a number of play related issues, including proposed changes to staffed play provision for 2016 and the timetable for producing the Play Sufficiency Audit and Action Plan for 2016/17.
- 3.2 In previous years the Council had provided summer holiday playschemes at the four leisure centres plus a "satellite" provision at the Bulwark Community Centre, the latter provision having been run on behalf of and paid for by Chepstow Town Council. The playschemes were effectively a form of childcare registered with the Care and Social Services Inspectorate for Wales (CSSIW) and provided staffed play provision for four weeks of the summer holidays for children between 5 and 11 years of age.
- 3.3 The proposal when this matter was last scrutinised by this Committee was to move to a model of play provision in summer 2016 that contained two main components – sports camps held at the four leisure centres and open access play sessions held in a number of community venues across the county. Delivery of open access play was dependent on the outcome of consultations with partners, most notably Town and Community Councils, due to the reliance on their funding to enable these schemes to take place. The discussions with the Town and Community Councils were successful and they all agreed to maintain (and in some cases increase) their contributions at the existing levels.
- 3.4 The sports camps (the Monmouthshire Games) were run by Leisure Services as self financing schemes on a daily basis over a five week period (25<sup>th</sup> July to 26<sup>th</sup> August) from

9.00am to 3.00pm. These did not have to be registered with the CSSIW, as they were regarded as sports activities rather than play provision.

- 3.5 The open access play sessions were organised and managed on behalf of the Council by the Torfaen Play Service (TPS). These were run over a 19 day period (1<sup>st</sup> to 25<sup>th</sup> August) as follows:

Venue	Times	Age
<b>ABERGAVENNY</b>		
Abergavenny Youth Centre	10.00am – 12.00noon	5 – 11 years
Deri View Primary School	1.00pm – 3.00pm	5 – 11 years
<b>MONMOUTH</b>		
Kymin View Primary School	10.00am – 12.00noon	5 – 11 years
Sports Pavilion, Monmouth Sportsground	1.00pm – 3.00pm	5 – 11 years
<b>CHEPSTOW</b>		
Bulwark Community Centre	10.00am – 12.00noon	5 – 11 years
Thornwell Primary School	1.00pm – 3.00pm	5 – 11 years
<b>MAGOR</b>		
Magor Primary School	10.00am – 12.00noon	5 – 11 years
<b>CALDICOT</b>		
Caldicot Rugby Club	1.30pm – 3.30pm	5 – 11 years

- 3.6 Attendance at the open access sessions was free of charge and they were fully inclusive for children with disabilities/additional support needs. Because the sessions lasted for just under two hours each, these sessions also did not require registration with the CSSIW.
- 3.7 When the matter was considered some months ago by the Select Committee, some concerns were expressed about the safeguarding aspect of the schemes, because of the open access nature of these provisions. Officers were asked to report back to members on this matter once the schemes had taken place and that, effectively, is the purpose of this report.
- 3.8 The open access playschemes were staffed by a mixture of predominantly paid staff and some volunteers and immediately prior to the schemes commencing all staff underwent a full week of training, during which over 40 different modules were delivered to ensure that the staff had the necessary skills to work with children and young people.
- 3.9 In delivering the open access schemes, Torfaen Play Service adhered to all safeguarding policies and procedures in line with Monmouthshire County Council and the South East Wales Safeguarding Board, which was one of the provisions in the Service Level Agreement entered into between the two authorities.
- 3.10 All of the delivery sites had a secure building linked to outside areas, so that all children were placed at all times in a safe and supportive setting. During the lead in period, there was close and effective communication with the Children with Disabilities Team based in Social Services. Disabled children and those with additional support needs were allocated 1:2:1 support workers to ensure that they felt supported in an inclusive environment. For a small number of children with “high end” support needs, there was a specialist provision held at Pontypool Active Living Centre and there were five spaces at this provision allocated to children from Monmouthshire.

- 3.11 Prior to attendance at their first open access session, all children had to be registered and details of the names and contact details of their respective parents/guardians were taken in case any of the children wanted to leave before the end of any sessions that they attended. The vast majority of children registered attended most sessions at their chosen site and a number of children attended both morning and afternoon sessions. No particular difficulties were experienced and there were no significant safeguarding issues that arose with any child during the period that the schemes were operating.
- 3.12 Consideration is now being given to the provisions to be implemented for the summer period 2017. The self financing Monmouthshire Games at the leisure centres continued over the October half term period and it is likely that similar provisions will be made for five weeks over the summer period next year. Discussions are taking place with TPS regarding the open access provisions for 2017 and discussions are also taking place with the various Town and Community Councils in an effort to secure their continued financial support.

#### **4. REASONS:**

- 4.1 The revised model of play provision implemented for the summer period this year was significantly different to the previous model of provision that had taken place at the leisure centres for the last twelve years. This was the first time that play based on “open access principles” was delivered in Monmouthshire over a sustained period.
- 4.2 The provision of sufficient play opportunities for children contributes to the Single Integrated Plan themes that people are confident, capable and involved and our county thrives; supporting families to benefit from positive environments to nurture their children to grow, develop and prosper; and access to flexible and appropriate play opportunities.
- 4.3 The 2013 -16 Outcome Agreement with Welsh Government Theme 1: Improving school attainment included “To ensure children and young people have access to flexible and appropriate play opportunities” and Theme 5: Improving early years’ experiences - including access to physical activity and play for children and young people.

#### **5. RESOURCE IMPLICATIONS:**

- 5.1 The Council does not have a dedicated budget for play. The previous staffed play provision (excluding the Bulwark scheme which was funded by Chepstow Town Council) was funded via contributions from ten Town and Community Councils, income from charges and Families First access grant money to enable children with disabilities to access mainstream playschemes. However, despite this funding and income generation, the previous provision had an unfunded element (in 15/16 of circa £40K), principally staffing costs, which was being absorbed by leisure services and which impacted on their trading position.
- 5.2 This year the Council commissioned the Torfaen Play Service to deliver the open access playschemes over the summer period at a fee of £64,800. The majority of this cost was funded by contributions from the ten contributing Town and Community Councils and from an access grant of £20,000 from Families First. There was a small unfunded cost that was met by existing service delivery budgets, but there was an overall saving of circa £40K to

the Leisure Services budget this year. The management costs of the open access provisions were included in the contract with the Torfaen Play Service.

- 5.3 In planning the staffed play provisions for summer 2017, there are still a number of uncertainties. Although attendance levels in 2016 were very good, our ability to continue with the revised model of delivery next year relies heavily on the continued financial support of the Town and Community Councils and on the Families First grant, which is subject to review on a regular basis. The Welsh Government has signalled that the Council's overall Families First funding is likely to be reduced next year but the details of this reduction have yet to be received.

**7. CONSULTEES:**

Play Strategy Group

Consultations with Town and Community Councils on the staffed play scheme options.

**8. BACKGROUND PAPERS:**

- Monmouthshire Play Review – A Critical Assessment of Staffed Play Provision, Torfaen Play Service October 2015
- Reports to CYP Select Committee on 12<sup>th</sup> Nov 2015 & 14<sup>th</sup> Jan 2016
- Torfaen Play Service Summary Report on Collaborative Delivery of Summer Playschemes in Monmouthshire in 2016 (copy attached at Appendix A)

**9. AUTHOR:**

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# APPENDIX A

## Report on Collaborative Delivery of Summer Playschemes



*Supporting Every Child's Right to Play Freely and Safely in their Community Environment*

A partnership was established between Torfaen Play Service and Monmouthshire County Council to deliver open access playschemes during the summer of 2016.

This as a result, would enhance Monmouthshire County Councils Play Sufficiency Action plan and contribute to the council meeting the requirements set out by Welsh Government in relation to securing sufficient play opportunities.

It was agreed that Torfaen Play Service would lead on the recruitment, coordination and management of playschemes.

The Playschemes were delivered from the following venues:-

Venue	Times	Age
<b>ABERGAVENNY</b>		
Abergavenny Youth Centre	10.00am – 12.00noon	5 – 11 years
Deri View Primary School	1.00pm – 3.00pm	5 – 11 years
<b>MONMOUTH</b>		
Kymin View Primary School	10.00am – 12.00noon	5 – 11 years
Sports Pavilion, Monmouth Sportsground	1.00pm – 3.00pm	5 – 11 years
<b>CHEPSTOW</b>		
Bulwark Community Centre	10.00am – 12.00noon	5 – 11 years
Thornwell Primary School	1.00pm – 3.00pm	5 – 11 years
<b>MAGOR</b>		
Magor Primary School	10.00am – 12.00noon	5 – 11 years
<b>CALDICOT</b>		
Caldicot Rugby Club	1.30pm – 3.30pm	5 – 11 years

### Staffing

The following staff were recruited to run the playscheme sites in Monmouthshire:-

4 Site Supervisors

8 Playworkers

16 Playcare Workers

12 Volunteers

Recruitment started in April with the interviews taking place in May for both paid workers and volunteers. Paperwork was then completed on each successful candidate including DBS, starter forms, and references.

A full training audit was completed on all staff from the information captured within the interview process. This then enabled us to identify which qualifications and training the workers/volunteers already held and what they needed to participate in within training week.

Parents/ Carers and social workers were contacted in May to identify children with disabilities to attend the Playschemes. A robust referral form was completed by parents/carers detailing the individual needs of the children's.



Workers/ volunteers were identified to support specific children and additional training was put in place for staff where required.

Individual communication passports were put in place for the children who required them along with behavioural plans for all children.

A training week took place on the week beginning the 23<sup>rd</sup> July. The training was delivered at West Mon School.

Within this week over 40 different modules were delivered to ensure that staff had the necessary skills to work with children and young people. These included the following:-

Code of Conduct	Children's Rights
Playwork Principles	Little or no Resources
The Benefits of Play	Team Building
Safeguarding	Professional Practice
Health and Safety	Team Planning
Manual Handling	Anti-Bullying
Asbestos Awareness	Planning Rich and Varied Play Environments
Basic Games Training	Basic Autism / ADHD Awareness
In depth Autism / ADHD Awareness	Disability Awareness
Behaviour Management	Dealing with Issues
Site Files	"Old Skool" Games
Tube Feeding	All about My child
Group Games	Tuck/ Book Keeping/ Money Making Ideas
Epilepsy Awareness	Buccal and Midazolam
Deaf Awareness	Trips, Late Collection and Missing Children
Risk Awareness / Risk Benefit	Pre Playscheme planning in teams
Inclusion	Personal Care / Hygiene and Data Protection
Paper plates are Great	Face Painting
Welsh is Fun	Street Games
The Big Team Build	Butlin's "Red Coat" Dancing
Music and Rhythm	"Jumpers for Goalpost "
Dodgeball Challenge	Team Teach
Policies and Procedures	OCN in Playwork for Volunteers

## Registration Figures

Kymin View Primary	66
Monmouthshire Sports Pavilion	43
Abergavenny Youth Centre	39
Deri View Primary School	58
Bulwark Community Centre	68
Thornwell Primary School	57
Magor Primary School	76
Caldicot Rugby Club	129
<b>Total</b>	<b>536</b>

## Activities

A wide program of activities took place on the playschemes including the following:-

\*The Rio Olympics Theme Days

\*Inter Site Sports Day

\*Visits from the Fire Brigade

\*Nature Trails

\*Teddy Bears Picnic

\*Army Themed Days

\* Animal Encounters

\* Re-enactment Days

\*BBQs

\*Talent Shows

\*Fundraising Days

\*Water Fights

\* Visit to Abergavenny castle

\* Music and Drama

## Children with Disabilities / Behavioural Needs

40 children were provided with 1-1 support over the summer. The children with the higher complex needs were supported at Pontypool Active Living Centre.

Kymin View Primary	6
Monmouthshire Sports Pavilion	5
Abergavenny Youth Centre	2
Deri View Primary School	1
Bulwark Community Centre	4
Thornwell Primary School	4
Magor Primary School	6
Caldicot Rugby Club	7
Pontypool Active Living Centre	5
<b>Total</b>	<b>40</b>

# Inclusive Support

We asked parents and carers of children with disabilities to complete the following feedback questionnaire.

Were you happy with the level of support provided?

Yes 100%                      No                      Unsure

## Comments

*-We felt supported from the initial contact  
-I was very happy with the support for Jordan  
-Yes, Oscar really liked his 1-1  
-I am extremely happy with the support  
-I believe Torfaen Play went above & beyond and we couldn't have asked for more  
-I was extremely happy with the level of support provided for Mathew and it was a better experience than in previous schemes  
-Thank you guys the support was great*

Did you have enough information about the schemes prior to it starting?

Yes 100%                      No                      Unsure

## Comments

*The information provided by Andrea Sysum was excellent*

Has attending the Playschemes benefitted your child?

Yes 100%                      No                      Unsure

## Comments

*-Most Definitely  
-Yes, it allows him to have the opportunity to interact with others  
-Yes he thoroughly enjoyed it  
-It gave Edward the structure over the summer that he needs  
-Molly loved playscheme  
-Matthew really enjoyed attending the playscheme. He got very excited about attending each day  
-Without a shadow of doubt it gave Nate a routine a routine and the ability to mix with others*

*Has Playscheme benefited you as a family and increased family resilience*

Yes 8-%

no 10%

Unsure 10%

*-I managed to keep up with the household duties  
-My husband and I were able to go to work during the holiday period knowing ----  
Mathew was safe and happy  
-As a family we had brilliant support from the Playschemes. It made our daily  
struggles so much easier  
-Yes, we were able to spend time with Edwards siblings doing "normal activities" that  
he finds difficult or destressing  
-We all think it's been lovely to see Alex happy  
-It allows us to have respite, plus Oscar feels more accepted in society, this then  
benefits the whole family  
-Daniel comes home happy after having a good experience*

*Have the Playschemes allowed you to make changes to your lifestyles/behaviours?*

Yes

50%

No

20%

Unsure 30%

*-It's difficult to answer this as it was only 4 weeks but it did give us time as a family  
and indeed time as individuals*

*Have the Playschemes allowed you to improve family dynamics?*

Yes 80%

no 10%

unsure 10%

*Yes – during the summer we were able to spend time with my other child and do  
things we normally couldn't do when Edward is with us  
Yes – I could spend quality time with my teenage son  
Yes – we were able to give our daughter more time and more attention*

*Have the Playschemes helped to improve your children emotional and mental well-being?*

Yes

100%

no

Unsure

*Definitely – he was certainly more happy after attending the sessions  
Daniel has benefitted from attending the additional socializing*

# Feedback from Children and Young People

1) Have you enjoyed Playscheme this year?

Yes 92%

No 1%

Don't Know 7%

## Comments

- *Playscheme is so much fun. There are so many activities to do. Me and my brother loved it and all the staff are great.*
- *I want to thank the play leaders for putting out all the toys*
- *I like playing with my friends in playscheme*
- *I like playing Football*
- *- There were lots of fun things to do*
- *Everyone Loved it*
- *- PJ days are awesome*
- *We loved the Water Fight*
- *-We Loved*
- *- It's Fun*
- *I get to see my mates*
- *- it's good to have somewhere to go*
- *Dress up days are awesome*
- *- loads of activities and loads to do*
- *- It's always fun –*



2. Have you found the Staff helpful?

Yes 93%

No 1%

Don't Know 6%

## Comments

- Andy is my favourite Playworker
- We like Dan he makes us laugh
- Everyone was helpful at Bulwark
- Yes they always helped us
- When I am sad they help
- all kind
- they helped us with the Arts and Crafts when we got stuck



### *Deri View Primary*

#### 3. Have you made any new friends at playscheme?

- **Yes 80%**                      **No 13%**                      **Don't Know 7%**

- *I play with boys at playscheme who are not from my school*
- *I have made new friends but lots were already my friends*
- *I love my new friends*
- *I like playing with new children*

#### **Den Building at Monmouth Sports Pavilion**



#### 4. What activities did you enjoy the most?

- Messy play with the pasta and the water fight
- dodgeball
- Water Fight
- The Farm trip
- Boot Camp
- Dodgeball
- Football
- Making Pom Poms
- Touch Rugby
- dodgeball
- Face Painting
- Singing
- Party
- Badminton
- The Wii
- Football
- Rounder's
- Cricket
- Arts and Crafts
- loom bands
- Speed Cups
- Jump the Creek
- Hockey
- Parachute
- The Ball Pit
- Gymnastics
- basketball
- Drawing
- History Day
- Theme Days
- Dress up Days



**Bulwark Playscheme**

## 5. What concerns you most when you play outside?

<b>Dogs</b>	<b>11%</b>
<b>Bullies</b>	<b>56%</b>
<b>Strangers</b>	<b>25%</b>
<b>Traffic</b>	<b>8%</b>

### Other Comments

- *Older Boys*
- *Mum says you have to look both ways for cars*
- *People who steal*
- *Older kids make me worried to walk past*
- *I am scared of Bombs!*
- *Falling over*
- *Dog poos*
- *I try and stay away from older kids they are not nice*



***Monmouth Sports Pavilion***



**6. Are you allowed to play outside in your community without an adult?**

**Yes 53%**

**no 33%**

**don't know 14%**

**Comments**

- Only at my friend's house or in the back garden
- only very close to my house
- I go out every day to play
- I am allowed to go to the park with my friends



*Caldicot Rugby Club*



*Deri View Primary*

## 7. How can we make playscheme better?

- \_ more sports*
- \_ more Climbing*
- Wii consoles*
- more trips*
- Come to playscheme instead of school*
- Have playschemes on the weekend too*
- Have it for longer days*
- IPads*
- Cooking Lessons*
- games consoles*
- We would like the extra day on the last week ( Friday)*
- More variety of sweets with the tuck*
- Make it longer*
- To have dancing competitions*
- Aqua aerobics*
- More arts and Crafts*
- run the whole 6 weeks*



***Thornwell Primary***

## 8. How did you know playschemes were taking place?

- My mum said
- My friends said
- School
- Facebook – Torfaen Play
- \_ - My parents
- \_ Fliers at school
- \_ Letters from school
- Mum saw it on Facebook
- From my school
- Flier cane through the letter box
- Word of Mouth
- We had leaflets given in at school
- My friends said about it
- Grown-ups tell us
- Poster
- Twitter and Facebook
- My school
- we had letters
- My mums Facebook she follows Torfaen Play
- Internet
- Friends
- my dad and mum said about it



*Kymin View Primary*

## 10. Do you feel safe when you are at playscheme?

**Yes 96%**                      **No 1%**                      **don't know 3%**

- *I miss my mum*

## Any other comments?

- I never want to not come to playscheme
- I have so much fun when I am here
- My brother loved the Pokémon Ball
- Playscheme is fun for everybody
- Football is life
- Playing is great
- We love Playscheme
- Its great fun!
- Every day



*Deri View Primary*

## Feedback from Parents / Carers

- *Lovely Play Leaders who are friendly with all the children, My kids loved it –*
- *Both my children attended they are 10 and 6. Great variety of activities which have really kept them entertained. Very Friendly leaders –*
- *I wanted to drop you a line to praise and say how absolutely well the playscheme was run and organised. The staff at Magor and Caldicot were amazing. Special thanks to our sons 1-2-1 Stacey who was brilliant, totally brilliant with him and Jodie the site supervisor who went above and beyond to make both N and I supported as well. Exceptional provision. Thank you so so much-*
- *Alanna and Erin have had a great time and have enjoyed every day – we look forward to next year! –*
- *My daughters has loved coming and making new friends. The staff have been brilliant and there has been loads for the kids to do*
- *My daughter had an absolutely fabulous time. Congratulations to all the staff for their hard work and energy.*
- *Isla and Griff have loved every minute of playscheme. The leaders are friendly and caring. They have provided entertaining activities for all the children – Thank You!*
- *I was extremely happy with the support Mathew Received. It was much better than in previous schemes –*
- *Daniel has benefited from additional socialising over the summer –*
- *Brilliant Team, Brilliant Fun – my Children loved it*
- *Please can we halve half terms too – Mum, Magor Primary*
- *We would love all day sessions with this fabulous team*
- *My children thoroughly enjoyed it*
- *Friendly staff with a variety of activities – the Theme Days were amazing*
- *It's great the staff all wear red so children know who is in charge*
- *I think Torfaen Play are doing an amazing job – keep up the good work*
- *-it has been lovely to see Alex Happy*
- *The children love coming – lots of interaction and smiles*
- *My son made lots of new friends over the summer*
- *From attending Playscheme at Magor and Caldicot Oscar has felt more accepted into society which benefits the whole family –*
- *I am extremely happy with the level of support that has been provided for Molly, they have gone above and beyond for us and we couldn't of asked for more*



**SUBJECT: Improvement Objectives and Performance indicators – 2016/17  
Quarter 2 update**

**MEETING: Children & Young People Select Committee**

**DATE: 8<sup>th</sup> December 2016**

**DIVISIONS/WARDS AFFECTED: All**

## **1. PURPOSE**

- 1.1 To present quarter 2 performance data for the Improvement Objectives which are under the remit of Children & Young People Select Committee:

Improvement Objective 1 - We will improve at all key stages of education (Appendix A)

Improvement Objective 2 - We will safeguard people, whether young or old, while reducing peoples dependence on social care (Appendix B)

- 1.2 To present the latest performance against wider key national performance indicators that are under the committee's remit (Appendix C)
- 1.3 Supplementary to this paper a separate report card specifically on children's social services performance at quarter 2 is on the agenda. This presents the new measurement framework as part of the Social Services and Well-being Act in the context of performance data for quarter 2.

## **2. RECOMMENDATIONS**

- 2.1 That members scrutinise the performance achieved and impact made, particularly in areas that fall under the committee's remit, to assess progress and performance against the objectives.
- 2.2 That members identify and explore any areas of underperformance or concern, and to seek assurance from those responsible for future activity where they conclude that performance needs to improve.

## **3. KEY ISSUES**

- 3.1 Improvement Objectives are set annually by the Council to deliver on priorities, these are set in the Improvement Plan 2016/17. Despite objectives being focussed on the long term, the specific activities that support them are particularly focussed for the year ahead.
- 3.2 Activity that contributes to the delivery of some objectives cross cuts Select Committee remits and these will also be reported to the other relevant committee(s). Therefore it is suggested members particularly focus their scrutiny on the activity relevant to the committee with consideration of its contribution to the objective as a whole.
- 3.3 The progress with most of the actions and performance indicators that form part of Improvement Objective 1 have recently been reported to Children & Young people select committee as part of the Children & Young People directorate Chief Officer report. Due to the importance of members scrutinising progress being made

specifically on the actions, performance indicators and targets set in the Improvement Plan 2016/17, a full progress update on Improvement objective 1 (Appendix A) has also been completed.

- 3.4 The Improvement Objectives will be evaluated at the end of the year (2016/17) based on the council's self-evaluation framework, as set in the Improvement Plan 2016-17. Performance against them will be reported to Select Committee and in the Stage 2 Improvement Plan published in October each year.
- 3.5 This is likely to be the final annual cycle of Improvement Planning in this format. The council is currently undertaking two substantial assessments of need and wellbeing within the county as a consequence of the Wellbeing of Future Generations Act and the Social Services and Wellbeing Act. This information will provide a much deeper evidence base of well-being in the County and will be used to review the council's current improvement objectives in preparation for the publication of the council's well-being objectives by 31st March 2017.
- 3.6 Appendix C sets out further Key Performance Indicators from the National Performance indicator set that are under the committee's remit. The primary purpose is to highlight the performance achieved so far in 2016/17. In some cases this may result in duplication of indicators already included in other sections of the report. Where indicators relate to the performance of services that are under the remit of more than one committee these will also be reported to the other relevant committee(s).

#### **4. REASONS:**

- 4.1 To ensure that members have an understanding of performance against these areas of work and are able to scrutinise them to ensure a rigorous focus on improvement and delivering its priorities of education, support for vulnerable people, support for enterprise and job creation and maintaining locally accessible services.

#### **5. AUTHORS:**

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## Appendix A

MCC Improvement Objective 1 : We will improve at all key stages of education					
<b>Council Priority:</b> Education <b>Well-being goal contributed to:</b> A prosperous Wales – Developing a skilled and well educated population A more equal Wales – A society that enables people to fulfil their full potential.			<b>Single Integrated Plan Outcome:</b> We will improve at all key stages of education		
<b>What the Single Integrated Plan identifies that we will contribute to:</b> We will provide practical and flexible learning by: <ul style="list-style-type: none"> <li>• Redesigning our schools and making them fit for purpose</li> <li>• Offering a more flexible education system that meets the needs of pupils, their families and employers</li> <li>• Improving access to education for vulnerable groups</li> <li>• Addressing key factors to underachievement</li> </ul>			<b>Why have we chosen this?</b> Education is one of the four priorities for the council. We are working to improve performance at all key stages. While at a headline level our key stage results are amongst the best in Wales we still need to raise standards across all key stages of education for all pupils.		
Summary					
<p>The local authority continues to work with the Education Achievement Service (EAS) to raise standards of education. The Gap in attainment between 'all pupils' and those eligible for Free School Meals has narrowed in key stages 2 &amp;3 but has widened at Foundation phase and key stage 4.</p> <p>Work continues to increase the proportion of pupils with additional learning needs accessing or receiving education within main-stream settings. Currently the percentage of pupils with ALN educated in mainstream education settings within the county is 66.5%</p> <p>The authority has established an external reference group, which is an informal continuation of the Estyn recovery board process. The group provides challenge to ensure the Council has a consolidated process in place to continue and maintain our improvement in identified areas.</p> <p>The ICT investment programme for schools is progressing so that schools can maximise the impact of technology for learning and development. Caldicot and Monmouth school builds remain on target for the revised schedules, Council agreed in October 2016 to approve an additional funding requirement of £11.9 million for the delivery of the programme to be financed by a 50% contribution from Wales Government and 50% from the Council.</p>					
What will we do?	Timescale/ milestone	How we will measure success	What have we done?	What difference has it made?	Progress
Continue to raise standards across all key stages of education for all pupils, particularly in relation to literacy, numeracy and closing the gap in key stage performance between pupils receiving free	Jun 2017	Measure: Percentage of schools in the top free school meal benchmark quartile across all key stages  Measure: Percentage of pupils achieving the core subject indicator at all key stages i) not eligible for free	The local authority continues to work with the Education Achievement Service (EAS) to raise standards of education.  An EAS Business Plan has been agreed for 2016-2019 which sets out four priorities for the service and a	Performance in 2016: <b>Foundation Phase</b> Performance for all pupils in the Core Subject Indicator (CSI) saw a minimal, 0.1 percentage point, decline to 91.7% and moved up to be ranked 1 <sup>st</sup> in Wales.  The FSM attainment gap widened	Some key stage indicators are on target and others are behind target.

What will we do?	Timescale/ milestone	How we will measure success	What have we done?	What difference has it made?	Progress
<p>school meals and those who do not.</p>		<p>school meals and ii) eligible for free school meals.</p> <p>Measure: Percentage of pupils achieving key Stage 4 level 2 threshold including English and maths</p>	<p>programme of work to achieve these is set out in detail for 2016-17 and will be reviewed for future years.</p> <p>For Monmouthshire this sets the high level targets for the next three years for pupil outcomes and pupil attendance, specific support that will be provided to schools requiring enhanced support and any bespoke Local Authority intervention programmes.</p>	<p>from 10.0 to 17.3 percentage points.</p> <p>In 2016 20% (6) schools were in the top free school meal benchmark quartile, a slight decline from (23%) in 2015.</p> <p><b>Key stage 2:</b> Performance for all pupils in the Core Subject Indicator (CSI) improved to 94.1% and remained ranked 1st in Wales.</p> <p>The FSM attainment gap narrowed from 11.9 to 9.7 percentage points.</p> <p>In 2016 30% (9) schools were in the top free school meal benchmark quartile, a slight decline from (32%) in 2015.</p> <p><b>Key stage 3:</b> Performance for all pupils in the Core Subject Indicator (CSI) improved to 91.9% and dropped to 3rd place in Wales from 2nd place last year.</p> <p>The FSM attainment gap narrowed from 31.3 to 21.5 percentage points.</p> <p>In 2016 no schools were in the top free school meal benchmark quartile, a decline from 1 (25%) in 2015.</p>	

What will we do?	Timescale/ milestone	How we will measure success	What have we done?	What difference has it made?	Progress
				<p><b>Key stage 4 (provisional results):</b> Performance for all pupils at key Stage 4 level 2 threshold including English and maths in 2016 is 67.0% an improvement of 0.1 percentage points based on provisional data.</p> <p>The FSM attainment gap widened from 31.6 to 40.3 percentage points. In 2016 1 school (25%) was in the top benchmark quartile.</p>	
Increase the proportion of pupils with additional learning needs accessing or receiving education within mainstream settings.	March 2017	Measure: The percentage of pupils with ALN educated in mainstream education settings within the county	Work progresses with schools to improve capacity to support pupils with ALN within mainstream settings.	Work continues to increase the proportion of pupils with additional learning needs accessing or receiving education within mainstream settings. Currently the percentage of pupils with ALN educated in mainstream education settings within the county is 66.5%	On target
Engage a critical friend to help the authority continue to improve on the performance elements identified in the latest Estyn inspection	March 2017	Milestone: we will have a consolidated process in place to continue and maintain our improvement	The authority has established an external reference group, which is an informal continuation of the Estyn recovery board process. The group provides support to the children and young people directorate to continue to improve on the performance elements identified in the latest Estyn inspection and children's services on its improvement plan.	The group provides challenge to ensure the Council has a consolidated process in place to continue and maintain our improvement in identified areas.	On target
Invest in ICT so that schools can maximise the impact of technology	Dec 2016	Milestone: Implement phase 1 of the ICT in schools to	A comprehensive Service Level Agreement with the SRS and schools commenced in	The investment programme has a priority plan and has been sequenced to cover schools with	Behind original target

What will we do?	Timescale/ milestone	How we will measure success	What have we done?	What difference has it made?	Progress
		upgrade equipment and infrastructure as well as implement SIMS in the classroom.	<p>April 2016.</p> <p>A separate programme for the upgrade of the schools ICT infrastructure which was delayed until January 2016 whilst further cabinet and council approval was sought to proceed with the investment as not all schools had signed up to the SLA. The first phase of the investment programme is due to be completed by March 17, behind the original schedule due to the late start of the overall programme.</p> <p>Phase 2 of the investment programme will be the migration of schools data and information storage from servers based on site at the school into the SRS state of the art data hall environment. Several schools have already migrated to the SRS. Schools with the oldest servers have been prioritised.</p>	<p>the poorest quality of ICT infrastructure first but at the same time enable schools further down the list to see some benefits early on. The first phase is 80% complete.</p> <p>The investment programme will provide all schools with a 100mb data line which can also be used for voice data.</p> <p>The existing Wi-Fi capabilities of the school buildings are being upgraded to ensure good Wi-Fi connectivity</p> <p>The SRS have prioritised the replacement of teaching equipment to enable SIMS in the classroom to be rolled out as soon as possible. The upgrade of the student equipment will follow on from the teaching equipment upgrade.</p>	
Build and refurbish our school estate as prioritised so they are fit for learning and teaching.	Current timescales: Caldicot - September 2017 Monmouth	Milestone: New secondary schools in Caldicot and Monmouth	A 6 month process of value engineering at both Caldicot and Monmouth schools has been completed and revised construction costs agreed. Council agreed in October	The impact the new schools at Caldicot and Monmouth have on teaching and learning can't be evaluated until their final completion and occupancy.	The builds remain on target for the revised

What will we do?	Timescale/ milestone	How we will measure success	What have we done?	What difference has it made?	Progress
	Comprehensive – July 2018		<p>2016 to approve an additional funding requirement of £11.9 million for the delivery of the programme to be financed by a 50% contribution from Wales Government and 50% from the Council.</p> <p>The completion date for occupancy of the new school in Caldicot remains September 2017 with a further 6 months of demolition and reinstatement of the external environment. While the new school in Monmouth is programmed to complete in July 2018 with a further 6 months of demolition and reinstatement of the external environment.</p>		schedules

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How will we know the difference it has made	2014-15 (13-14 Academic)	2015-16 (14-15 Academic)	2016-17 Target (15-16 Academic)	2016-17 Actual (15-16 Academic)
The percentage of pupils achieving the Foundation Phase indicator:				
i) Pupils not eligible for free school meals	i) 92.2%	i) 92.9%	i) 92.8%	i) 93.9%
ii) Pupils receiving free school meals	ii) 82.6%	ii) 82.9%	ii) 81.0%	ii) 76.6%
The percentage of pupils achieving the Key Stage 2 Core Subject Indicator:				
i) Pupils not eligible for free school meals	i) 92.2%	i) 93.8%	i) 94.0%	i) 95.3%
ii) Pupils receiving free school meals	ii) 70%	ii) 81.9%	ii) 88.1%	ii) 85.6%
The percentage of pupils achieving the Key Stage 3 Core Subject Indicator:				
i) Pupils not eligible for free school meals	i) 86.9%	i) 93.6%	i) 95.3%	i) 94.6%
ii) Pupils receiving free school meals	ii) 66.3%	ii) 62.3%	ii) 78.9%	ii) 73.1%
The percentage of all pupils achieving Key Stage 4 Level 2 Threshold including English or Welsh and Maths				
i) Pupils not eligible for free school meals	i) 70.6%	i) 71.0%	i) 75.4%	i) 71.3%
ii) Pupils receiving free school meals	ii) 25%	ii) 39.4%	ii) 40.7%	ii) 31.0%

How will we know the difference it has made	2014-15 (13-14 Academic)	2015-16 (14-15 Academic)	2016-17 Target (15-16 Academic)	2016-17 Actual (15-16 Academic)
Percentage of schools in the top free school meal benchmark quartile across all key stages i) Foundation Phase ii) Key Stage 2 iii) Key Stage 3 iv) Key Stage 4 level 2 inclusive	i) 35% ii) 16% iii) 0% iv) 25%	i) 23% ii) 32% iii) 25% iv) 50%	i) 30% ii) 40% iii) 50% iv) 50%	i) 20% ii) 30% iii) 0% iv) 25%

## Appendix B

MCC Improvement Objective 2: We will safeguard people, whether young or old, while reducing peoples dependence on social care					
<p><b>Council Priority:</b> Safeguarding vulnerable people  <b>Well-being goal contributed to:</b>  <b>A healthier Wales</b> – A society in which people’s physical and mental well-being is maximised  <b>A Wales of cohesive communities</b> – Attractive, viable, safe and well-connected communities  <b>A more equal Wales</b> - A society that enables people to fulfil their potential no matter what their background or circumstances</p>			<p><b>Single Integrated Plan Outcome:</b> Families are supported &amp; older people are able to live their good life</p>		
<p><b>What the Single Integrated Plan identifies that we will contribute to:</b></p>			<p><b>Why have we chosen this?</b></p>		
<p>For families to feel supported we need to:  <ul style="list-style-type: none"> <li>• Support our families earlier to prevent them becoming more vulnerable and better co-ordinate support which can react more quickly.</li> </ul>           For older people we need to:  <ul style="list-style-type: none"> <li>• Nurture good support networks in the community and enable older people to do what matters to them</li> <li>• Focus on preventative health and well-being programmes for older people to live their good life</li> </ul> </p>			<p>Protecting the vulnerable is one of our four priorities. In the current financial and demographic context if we don’t find ways to support people to find better solutions we will end up rationing services and only intervening in crisis situations. The human cost of failing to have the right conversations at the right time includes young people placed in institutional placements away from home and older people experiencing isolation and loneliness in their communities</p>		
What will we do?	Timescale/ milestone	How we will Measure success	What have we done?	What difference has it made?	Progress
<p>Redesign traditional social care services, in-line with the new Social Services and Well-being (Wales) Act.</p>	<p>March 2017</p>	<p>Milestone: We will have commissioned a new approach to care at home</p>	<p>We introduced a relationship based approach to supporting people at home.</p> <p>All 110 members of the council’s care at home teams are now salaried and working in smaller clusters.</p> <p>Initial meetings have taken place to scope the potential to</p>	<p>A transactional approach based on task without a relationship will inevitable encourage dependency. The new approach focuses on consistency and knowing the person ordinarily. This relationship based approach plays a crucial role in managing complex situations and avoiding crisis as well as supporting the well-being of our teams.</p> <p>This is at the planning stage.</p>	<p>On Target</p>

		<p>Milestone: We will have re-provided the council's residential care for older people with dementia through an innovative partnership arrangement</p> <p>Milestone: Mardy Park will have been remodelling as an integrated community hub</p>	<p>develop a new residential home.</p> <p>Work on remodelling Mardy Park is due to complete in January 2017. This has included capital investments, accommodation reviews, service developments and a staffing restructure.</p>	<p>Services have diversified to provide more choice and a hub that is better able to respond to what matters to the person. Staffing and leadership arrangements are proportionate and practice based. There is a clear platform for greater integration across health, social care and the 3<sup>rd</sup> sector.</p>	
<p>Develop place based approaches to sustaining and developing social capital which promote individual and community well-being and develop a targeted, evidence based model of early intervention and prevention in children's services.</p>	<p>March 2017</p>	<p>Milestone: New approach to early intervention, prevention and well-being are in place.</p> <p>Measure: Number of adults requiring traditional long term social care</p>	<p>We have worked with our partners to identify shared purpose, shared outcomes and to optimise the funding streams we can use to achieve these.</p> <p>We have created an overview of the initial place-based team and how this will meet the principles of the Well-being of Future Generations and Social Services and Well-being Acts. We have begun recruiting with people in place from 1<sup>st</sup> November.</p>	<p>We now have a shared understanding of prevention and early intervention and the unifying feature of place. These will begin to impact on service users once the agreed changes are implemented and rolled-out.</p> <p>There has been an increase in the number of adults requiring a traditional long-term care package in the past twelve months. This remains lower than the position three years ago suggesting we are maintaining a broadly stable number while the number of older people in the county increases.</p>	<p>On-Target</p>
<p>Our whole authority safeguarding group will continue to provide leadership of safeguarding and ensure all parts of the council address the priority actions within the latest internal audit report.</p>	<p>March 2017</p>	<p>Milestone: Safeguarding is a key strand of the council's service plans and contractual arrangements with other providers who care for children and adults</p> <p>Milestone: An audit report which demonstrates positive progress</p>	<p>A number of the authority's most senior officers have been placed on the Safeguarding Group. This ensures a high level of accountability. The programme covers safe recruitment, safeguarding training in all settings. It includes work with schools,</p>	<p>The authority is embedding a clear understanding of what is important around safeguarding. We have an understanding of our strengths and our weak areas in ensuring safeguarding and have set a path to address the concerns.</p> <p>In this sense, we can increasingly rely on the suitability of people who</p>	<p>On-Target</p>



			<p>care professionals in the public and private sectors dealing with adults and children, volunteers and regional partners.</p> <p>All council services that work with children and young people have a plan which includes their actions on safeguarding.</p>	<p>provide services and the logistics and operations around safeguarding and practitioner working is ever increasingly sharpening.</p>	
<p>Deliver practice improvements in Children's Services, stabilise and recruit a permanent workforce and develop a commissioning approach for looked after children</p>	<p>March 2018</p>	<p>Measure: A balanced budget in children's services</p> <p>Measure: A reduction in the use of agency staff</p> <p>Measure: Improved performance against new measures in the national performance framework.</p>	<p>We have developed an Admissions and Prevention Panel to ensure that any admission into care is appropriate and that an early return to family is facilitated where ever possible.</p> <p>We have developed a commissioning strategy which outlines our vision for children, young people and their families, while addressing key areas for development. This includes rebalancing towards families with more complex needs and edge of care services and expanding the availability of looked after children placements to meet the wide range of children we have in Monmouthshire.</p> <p>The service is in the process of restructuring and is still dependent on a number of agency staff. This figure is</p>	<p>The Admissions and Prevention Panel ensures that children and their families receive the appropriate support they need at the right time, to help them make the changes contained within the 'care and support plan'. The panel has overseen a reduction in the Looked After Population during March 2016 to October 2016 from 129 to 119.</p> <p>The forecast overspend has been reduced from £660K at month 2 to £446K at month 6</p> <p>We now have greater clarity on our vision for children, young people and their families. This will enable us to commission and offer better, joined up early intervention and preventative services as well as expanding the availability of looked after children placements.</p>	<p>Behind original target</p>

			<p>expected to reduce when appointments are made.</p> <p>A detailed performance report is featured elsewhere on the agenda of Children and Young people Select Committee for 16<sup>th</sup> December.</p>		
<p>We will review access points for our services to ensure people can access the information and advice they need to make decisions about their own lives</p>	Dec 2016	<p>Milestone: Clear approach to Information, Advice and Assistance (IAA) presented to Select and Cabinet</p> <p>Measure: The percentage of people who received advice and assistance and who have not needed to contact the service again</p>	<p>We have undertaken a snapshot of the entry-points for Information, Advice and Assistance across the county. This is much broader than council services. From this we have set out our approach which was presented to Select Committee on 22nd November 2016.</p>	<p>We now have greater clarity on our access points. This will enable us to offer preventative information, advice and assistance which diverts people from statutory services. It will take some time to understand how many people have benefited from these changes.</p> <p>90.1% of the people who accessed information, advice and assistance at the front-door did not need to contact the organisation again within six months.</p>	On-Target

How will we know the difference it has made	2014-15	2015-16	2016-17 Target	2016-17 Actual
Number of people aged 18 and over receiving traditional long-term community based packages of social care (revised measure as existing measure has been dropped from national reporting framework)	1604	1540	To be re-set	1658
Percentage of adults receiving social care who are satisfied with the service	93%	93%	95%	86% (revised question)
Percentage of reviews of children on the child protection register that were carried out on time	95.5%	93.0%	100%	98.4%
Percentage of referral decisions to children's services made within one day	99.6%	98%	99.2%	98.2%
The number of agency staff working in children's services	6	12	3	14

## Appendix C

Index	
Improved or At maximum	Improvement >2.5% or at Maximum
Marginal Improvement	Improvement 0.1% - 2.4%
Unchanged	Unchanged - 0%
Marginal Decline	Marginal Decline - -0.1% - -2.4%
Declined	Declined - >-2.5%
N/A - Not applicable	Trend Not applicable

Ref	National Performance Indicator framework	2013/14	2014/15	2015/16	2016/17 Q2	Target 16/17	Target met? 16/17	Trend 15/16 - 16/17	Quartile 2015/16	Comment
EDU/0216	The percentage of all pupils in local authority schools, aged 15, that leave compulsory education, training or work based learning without an approved external qualification	0.4	0.1	0.1	N/A	0	N/A	N/A	Upper Middle	The target is for no pupils to leave education without a qualification.
EDU/0217	The percentage of pupils in local authority care, and in local schools, aged 15, that leave compulsory education, training or work based learning without an approved external qualification.	0	0	0	N/A	0	N/A	N/A	Top	The target is for no pupils to leave education without a qualification.
EDU/03	The percentage of pupils assessed at the end of Key Stage 2, in schools maintained by the local authority, achieving the Core Subject Indicator, as determined by Teacher Assessment	89.3	89.5	92.5	94.1	93.6	✓	Marginal Improvement	Top	Performance continues to improve, with 94.1% of pupils achieving the key stage 2 core subject indicator (KS2CSI) in 2016, Monmouthshire is still ranked 1st in Wales for KS2CSI
N	Numerator	754	812	826	831					
D	Denominator	844	907	893	883					
EDU/04	The percentage of pupils assessed at the end of Key Stage 3, in schools maintained by the local authority, achieving the Core Subject Indicator, as determined by Teacher Assessment	80.4	84.2	90.8	91.9	93.3	✗	Marginal Improvement	Top	Performance continues to improve albeit at a slower rate than across Wales as a whole. In 2016, 91.9% of pupils achieved the key stage 3 core subject indicator (KS3CSI), Monmouthshire is now ranked 3rd in Wales for the KS3CSI.
N	Numerator	650	664	679	700					
D	Denominator	809	789	748	762					

Ref	National Performance Indicator framework	2013/14	2014/15	2015/16	2016/17 Q2	Target 16/17	Target met? 16/17	Trend 15/16 - 16/17	Quartile 2015/16	Comment
EDU/006ii	The percentage of pupils assessed, in schools maintained by the local authority, receiving a Teacher Assessment in Welsh (first language) at the end of Key Stage 3	0	0	0	0	N/A	N/A	N/A	N/A	The authority has no maintained school offering teacher assessment in Welsh first language therefore this indicator is not applicable and no target is set
EDU/011	The average point score for pupils aged 15 at the preceding 31 August, in schools maintained by the local authority	472.6	525.7	516.4	N/A	N/A	N/A	N/A	Lower Middle	No target is set for uncapped points score
EDU/015a	The percentage of final statements of special education need issued within 26 weeks including exceptions	57.1	64.5	75	66.5	Not set	N/A	Declined	Lower Middle	Fewer pupils are being issued with statements of SEN as the authority moves towards issuing SAPRAs instead of Statements.
EDU/015b	The percentage of final statements of special education need issued within 26 weeks excluding exceptions	100	100	100	100	100	✓	Unchanged	Top	Fewer pupils are being issued with Statements of SEN as the authority moves towards issuing SAPRAs instead of Statements.
EDU/016a	Percentage of pupil attendance in primary schools	94.4	95.8	95.8	95.7	96	✗	Marginal Decline	Top	In the academic year 2015/16 there was a minimal drop of 0.1 percentage points in attendance in primary schools. Monmouthshire still maintains a high attendance rate, in the last two academic years where comparative data is available (13/14 & 14/15) the rate has been the highest in Wales.
EDU/016b	Percentage of pupil attendance in secondary schools	93.5	94.6	94.8	94.8	95	✗	Unchanged	Top	Based on provisional data in the academic year 2015/16 the attendance rate in secondary schools was unchanged. Discussions have been held in areas where performance fell to review systems and processes to address under performance
EDU/017	The percentage of pupils aged 15 at the preceding 31 August, in schools maintained by the local authority who achieved the Level 2 threshold including a GCSE grade A*-C in English or Welsh first language and mathematics	57.3	65.6	66.9	67.0	71.9	✗	Marginal Improvement	Top	Provisional Performance in the 2015/16 academic year is 67.0% an improvement of 0.1 percentage points.
N	Numerator	526	505	541	535					
D	Denominator	918	770	809	798					

**SUBJECT: Children's Services Quarter 2 Performance**

**MEETING: Children and Young People Select Committee**

**DATE: 8<sup>th</sup> December 2016**

**DIVISIONS/WARDS AFFECTED: All**

## 1 PURPOSE

- 1.1 To provide members with a report card that considers quarter 2 performance in children's social services.
- 1.2 This report is supplementary to the Improvement Objectives and Performance indicators – 2016/17 Quarter 2 update on the agenda and provides a specific focus on performance in children's social services.

## 2 BACKGROUND

- 2.1 This report card for Children's Services provides a line of sight between our performance and council's priority of support for vulnerable people.
- 2.2 The Social Services and Well-being Act came into force on the 6th April and introduced with it a new suite of Social Care measures. This report aims to introduce the new measurement framework in the context of performance data for quarter 2.

## 3 RECOMMENDATIONS

- 3.1 Members should use this report and the associated indicators to scrutinise whether services are being delivered in line with expectations and are contributing to the agreed outcomes.

That members identify and explore any areas of underperformance or concern, and to seek assurance from those responsible for future activity where they conclude that performance needs to improve.

- 3.2 Members familiarise themselves with the new measurement framework for Children's Services.
- 3.3 Members use this report to consider the appropriateness of targets set for 2016/17.

## 4 KEY ISSUES

- 4.1 The Social Services and Well-being Act came into force from April 2016 and has changed the way social services are delivered in Wales. The principles of the Act are:
  - The Act supports people who have care and support needs to achieve **well-being**
  - **People** are at the heart of the new system by giving them an equal say in the support they receive

- **Partnership** and co-operation drives service delivery
  - Services will promote the **prevention** of escalating need and the right help is available at the right time
- 4.2 Each local authority must have arrangements in place to collect and return the data on the statutory performance measures detailed in this report to the Welsh Government from May 2017 onwards. The performance measures are a blend of quantitative (numerical) data and qualitative data which includes asking people about their experience of social services and whether this has contributed to improving their well-being. The measures are listed in Appendix 1.
- 4.3 Qualitative data is being collected through questionnaires to children and parents. At quarter 2 this process is still underway, therefore the responses in this report constitute part of the total collection.
- 4.4 Quarter 2 is the first full compilation of the new measures and in many cases no baseline or comparable data is available. Targets have been set where feasible but will be better informed when baseline data is further established and other local authority data is available.

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## Quarter 2 2016/17 Performance Report

Council Priority: Safeguarding vulnerable people

Single Integrated Plan Outcome: Families are supported & older people are able to live their good life

Why we focus on this

Safeguarding vulnerable people is one of our council priorities. The Social Services and Well-being (Wales) Act 2014 came into force in April 2016 and is transforming the way care and support is delivered. The Act introduces a new performance measurement framework for local authorities in relation to their social services functions.

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What progress are we making?

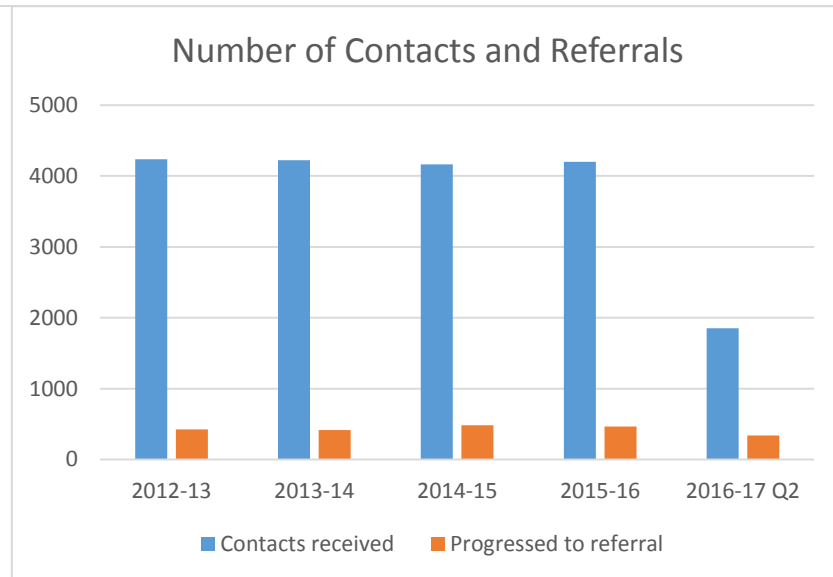


Chart 1: Numbers of contacts received and progressed to referral

### Front Door

Children's Services received 1,853 contacts on 1,007 children during the first six months of 2016/17. Of these, 338 were progressed either to assessment or where children are at risk of harm to child protection strategy discussion.

The Act puts an emphasis on early intervention and prevention and states that local authorities must provide information and advice to people that need it. 501 children and families received information or advice from children's services. Questionnaire responses from children indicate that 68% feel they have had the right information or advice when they needed it.

In Children's Services the assessment process has been simplified and a focus placed on what matters to the child who should have a strong voice during the assessment.

The previous initial assessment followed by a core assessment where deemed necessary has been replaced by a single assessment which should be completed within 42 days of the referral being received. At quarter 2, 86.1% of children's assessments were completed within statutory timescales of 42 working days (measure 24).

## Children supported to remain living within their family

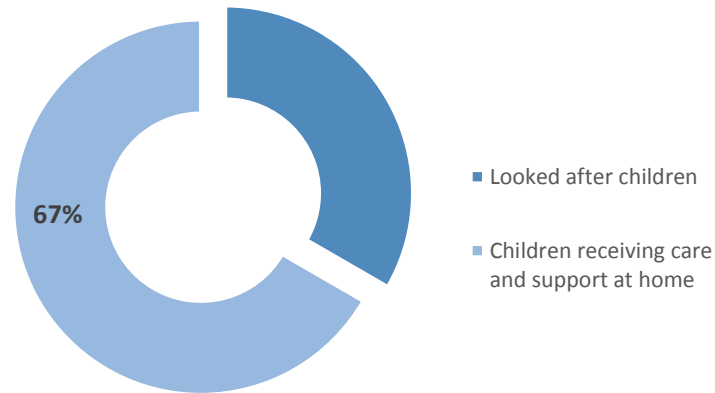


Chart 2: Percentage of children supported to remain living within their family

### Children Receiving Care and Support

An assessment will consider what the child can do with or without the support of friends and family. Care and support may be arranged if additional help is needed. This is set out in a care and support plan which will be reviewed to ensure it remains appropriate.

The principles of early intervention and prevention aim to provide appropriate help at the right time. Children's questionnaire responses show that 60% feel their views about their care and support have been listened to. Parents were asked if they agree that they have been actively involved in all decisions about how their child's/children's care and support was provided, to which 61% replied 'yes'.

Stepping in early to support children is important in helping children stay in their families. 66.7% of children are supported to remain living within their family (measure 25).

Educational outcomes will be measured for children receiving care and support but will not be available until 2017. Children's attainment at key stage 2 and 4 will be collected (measure 29). Previous similar data sets (collected through the children in need census) show that children receiving care and support from social services have poorer educational results when compared to the all pupil population in Monmouthshire. The 'gap' observed widens between key stage 2 and 4.



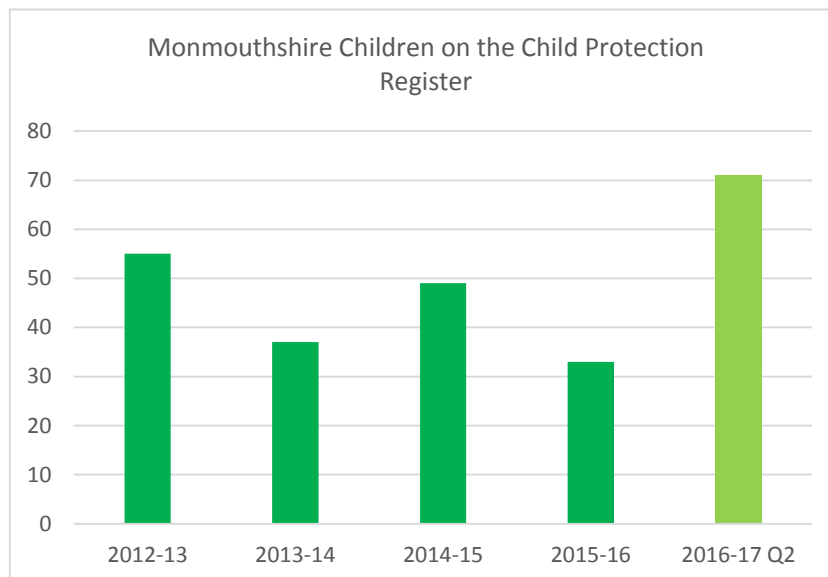


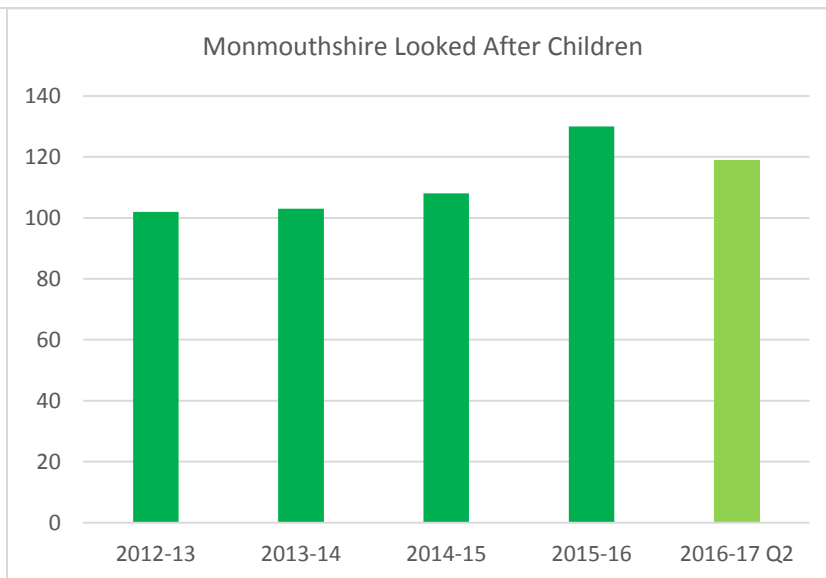
Chart 3: Child Protection Numbers

### Child Protection

The number of children on the child protection increased during the year from a 4 year low of 33 at the end of 2015/16 to 71 at the end of September 2016 (see chart 3).

3.3% of children who were added to the child protection register during the first two quarters had been previously registered and had a previous registration which ended in the previous 12 months (measure 27). Reregistration rates could suggest that the decision to remove a child from the child protection register was premature and that they are not actually safer, or that circumstances in the child's life have changed requiring re-registration.

When on the child protection register, children have regular reviews where the plan is reviewed and their continued registration is considered. Most children should be removed from the register by the time of their third review, which will be at most 15 months from their registration. Of the 22 children deregistered in the first 6 months of the year, on average they spent 199 days on the register (measure 28), ranging from under a month to over two years.



**Chart 4: Looked after Children Numbers**

### Looked After Children

The number of looked after children has decreased from 130 at the end of 2015/16 to 119 at the end of quarter 2 (see chart 4).

The local authority must promote the health and wellbeing of looked after children. Measures to ensure timely dental checks (measure 30) and GP registrations (measure 31) for looked after children are incorporated in the new set of measures. At quarter 2 these measures are not available while data is being collated and recorded.

Looked after children benefit from stability and where possible placement moves and non-transitional school moves are minimised.

4.8% of looked after children have experienced 1 or more changes of school for non-transitional reasons during the first two quarters of the year (measure 32).

At the end of quarter 2, 1.7% of looked after children have been identified as experiencing 3 or more placements (measure 33). This tends to increase as the year progresses.

Both school and placement move indicators were included in the previous National Indicator set and 2015/16 comparable data is available in the 'How do we compare other areas' section.

Children leave care for a variety of reasons. During the first six months of this year 34 children left the looked after system and 119 children remain in care. 12.4% of these children have left care to return home to live with parents, relatives, or other person with parental responsibility or under a special guardianship order (measure 26).

I have had advice, help and support that will prepare me for adulthood

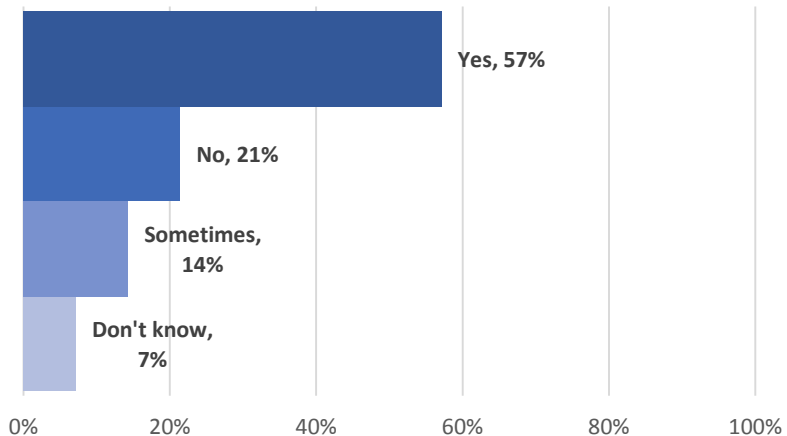


Chart 5: Age 16/17 year olds responses to "I have had advice, help and support that will prepare me for adulthood"

**Care Leavers**

Local authorities have a responsibility to assist children to prepare for, and transition to leaving care.

Of care leavers who left care 12 months ago, 80% are engaged in education, training or employment (measure 34a). Of those who left care 24 months ago, 33.3% are engaged in education, training or employment (measure 34b).

Of all care leavers, 2.1% have experienced homelessness during the first six months of the year (measure 35).

Of the 16/17 year old children who replied to the questionnaire, 57% agreed they had 'had advice, help and support that will prepare me for adulthood' (see chart 5).

Service Comments

**Jane Rodgers** - On the whole we are quite satisfied with the report but there are always areas for improvement e.g. around timeliness of assessment. There are issues this year with the transition from the old reporting framework to the new framework which reflects the legislative changes. This means that in some areas we do not have comparative and baseline data. We are also in a process of developing our reporting systems so we have the correct information to inform the service.

It is pleasing to see the LAC figures have taken a shift downwards after work in that area but it is early days and this remains an area of particular focus for us. This is set against a sharp rise in CP figures which we are actively looking into, particularly to try and project the impact of this in the near future.

All non-transitional school moves are fully discussed between Social Services and education but this is something we will need to monitor over the next period.

The percentage of all care leavers who are in education, training or employment 24 months of leaving care relates to a small number of young people. All our care leavers are allocated Personal advisors who actively engage with the care leavers who will support the young person leaving care.

Collaboration/  
Partners we  
are working  
with

South East Wales Adoption Service, Gwent Police, Education, Youth Offending Service, Action for Children and Aneurin Bevan University Health Board.

What we  
have spent  
on this  
objective

The total budget for Children Services 2016/17 is approximately £9.8m. Of the total Children Services budget, around 59% relates to looked after children.

At Quarter 2 Children's Services were £456K overspent.

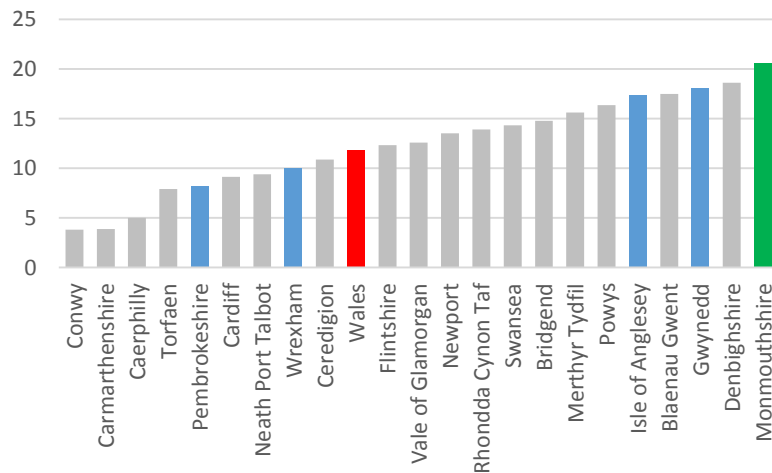
**National Performance Indicators – How we compare:**

The charts below show 2015/16 data, Monmouthshire is highlighted in green, Welsh average in red and the most statistically similar authorities in blue. During the first year of collection, comparison data for the majority of measures is not yet available. However, some measures were reported as part of the National Indicators 2015/16 and these are included for comparison:

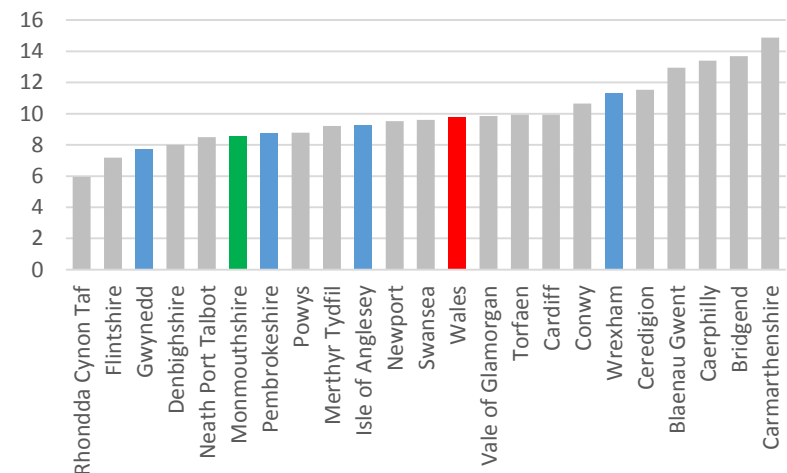
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How do we  
compare  
other areas

Percentage looked after children experiencing a non-transitional school move



Percentage looked after children with 3 or more placements



## Appendix 1

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How are we performing?

### Quantitative Performance Measures:

Performance Indicators	2013/14 Actual	2014/15 Actual	2015/16 Actual	2016/17 Q2	2016/17 Target	RAG Against Target
<b>How Much?</b>						
Number of Looked After Children	103	108	130	<b>119</b>	N/A	N/A
Number of Children on the Child Protection Register	37	49	33	<b>71</b>	N/A	N/A
<b>How Well?</b>						
24: The percentage of assessments completed for children within statutory timescales (42 working days)	Not Available	Not Available	Not Available	<b>86.1%</b> <b>216/251</b>	90%	
28: The average length of time (days) for all children who were on the CPR during the year	195	198	Not Available	<b>199</b> <b>4376/22</b>	<365 days	
30: The percentage of children seen by a registered dentist within 3 months of becoming looked after	Not Available	Not Available	Not Available	<b>Not Available</b>	Not Applicable#	
31: The percentage of children looked after at 31 March who were registered with a GP within 10 working days of the start of their placement	Not Available	Not Available	Not Available	<b>Not Available</b>	82.4%	
<b>Is anyone better off?</b>						
25: The percentage of children supported to remain living within their family	Not Available	Not Available	Not Available	<b>66.7%</b> <b>238/357</b>	Not Applicable	
26: The percentage of looked after children returned home from care during the year	Not Available	Not Available	Not Available	<b>12.4%</b> <b>19/153</b>	Not Applicable	
27: The percentage of re-registrations of children on local authority Child Protection Registers (CPR)	15.8% <b>12/76</b>	6.8% <b>5/74</b>	18.2% <b>12/66</b>	<b>3.3%</b> <b>*</b>	<10%	
29: Percentage of children achieving the core subject indicator at: a) key stage 2	38.9% <b>7/18</b>	66.7% <b>16/24</b>	Not yet released	<b>Not Available</b>	Not Applicable	
29: Percentage of children achieving the core subject indicator at: b) key stage 4	6.7% <b>1/15</b>	11.1% <b>3/27</b>	Not yet released	<b>Not Available</b>	Not Applicable	
32: The percentage of looked after children who have experienced 1 or more changes of school, during a period or periods of being looked after, which were not due to transitional arrangements, in the year to 31 March	11.0% <b>8</b>	21.4% <b>15</b>	20.5% <b>15</b>	<b>4.8%</b> <b>4/83</b>	14%	

33: The percentage of looked after children on 31 March who have had three or more placements during the year	10.7% 11	1.9% 2	8.5% 11	1.7% 2/119	6.5%	
34: The percentage of all care leavers who are in education, training or employment at: a) 12 months after leaving care	Not Available	Not Available	Not Available	80% *	75%	
34: The percentage of all care leavers who are in education, training or employment at: b) 24 months after leaving care	Not Available	Not Available	Not Available	33.3% *	75%	
35: The percentage of care leavers who have experienced homelessness during the year	Not Available	Not Available	Not Available	2.1% *	0%	

\* Numerator and denominator removed due to low numbers

# Target not set while we establish a baseline

**Qualitative Performance Measures:****Children responses to questionnaires:**

The below is based on 47 questionnaire responses (20% response rate)

		Yes	No	Some times	Don't know	% Yes
Q1	I live in a home where I am happy	37	3	6	0	<b>80%</b>
Q2	I am happy with the people that I live with	37	3	5	1	<b>80%</b>
Q3	I can do the things I like to do	27	1	17	1	<b>59%</b>
Q4	I feel I belong in the area where I live	31	8	5	2	<b>67%</b>
Q5	I am happy with my family, friends and neighbours	34	2	8	2	<b>74%</b>
Q6	I feel safe	41	1	4	0	<b>89%</b>
Q7	I know who to contact about my care and support	37	0	5	1	<b>86%</b>
Q8	I have had the right information or advice when I needed it	30	2	7	5	<b>68%</b>
Q9	My views about my care and support have been listened to	27	5	9	4	<b>60%</b>
Q10	I have been able to use my everyday language	44	0	1	0	<b>98%</b>
Q11	I was treated with respect	38	0	6	0	<b>86%</b>
Q12	I am happy with the care and support I have had	33	2	8	2	<b>73%</b>
Q13	If you are aged 16 or 17 years old: I have had advice, help and support that will prepare me for adulthood	8	3	2	1	<b>57%</b>

**Parent responses to questionnaires:**

The below is based on 36 questionnaire responses (17% response rate)

		Yes	No	Some times	Don't know	% Yes
Q1	I have been actively involved in all decisions about how my child's/children's care and support was provided	20	6	7	0	<b>61%</b>

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<b>SUBJECT:</b>	<b>Strategic Risk Assessment 2016</b>
<b>MEETING:</b>	<b>Children &amp; Young People Select Committee</b>
<b>DATE:</b>	<b>8<sup>th</sup> December 2016</b>
<b>DIVISIONS/WARDS AFFECTED:</b>	<b>All</b>

## 1. PURPOSE:

- 1.1 To provide members with an overview of the current strategic risks facing the authority as provided in appendix 1.

## 2. RECOMMENDATIONS:

- 2.1 That members consider the strategic risks presented for the next three years, in particular those of relevance to the committee and scrutinise the extent to which:
- all relevant risks facing the authority are appropriately captured,
  - the level of risk applied is appropriate based on the matrix in the council's risk management policy and guidance (appendix 2) and
  - mitigating actions are proportionate and appropriate
- 2.2 That members use the risk assessment on an on-going basis to hold the responsibility holders to account to ensure that risk is being appropriately managed.
- 2.3 Use the risk assessment to inform the future work programme of the committee.

## 3. KEY ISSUES:

- 3.1 The risk assessment ensures that:
- Strategic risks are identified and monitored by the authority.
  - Risk controls are appropriate and proportionate
  - Senior managers and elected members systematically review the strategic risks facing the authority.
- 3.2 The existing risks on the Strategic Risk Assessment have been updated based on evidence available in 2016, as presented at Appendix 1. Changes to the council's risk management policy were approved by Cabinet in March 2015 and continue to be applied to the strategic risk register. These are:
- including pre-mitigation and post-mitigation risk scores, this was also a key recommendation from scrutiny of the 2014 risk assessment
  - ensuring greater clarity to the phrasing of risk so that each statement includes an event, cause and effect as shown below:

Event	Cause	Effect
Risk of...Failure to...Lack of ...Loss of...Uncertainty of ...Inability to...Delay in...	Because of...Due to...As a result of...	Leads to...and/or... result in...

3.3 The risk assessment only covers high and medium level risks. Lower level operational risks are not registered unless they are projected to escalate within the three years covered. These need to be managed and monitored through teams' service plans. The pre and post mitigation risk levels are presented separately. In most cases mitigating actions result in a change to the likelihood of the risk rather than the consequences as our actions are generally aimed at reducing the chance of a negative event occurring rather than lessening it's impact. Clearly there will be exceptions.

3.4 Following presentation to select committees, the risk assessment will be presented to Cabinet for sign off. The risk assessment is a living document and will evolve over the course of the year as new information comes to light. An up-to-date risk log is accessible to members on the Council's intranet - The Hub. This will ensure, as well as the ongoing specific scrutiny of the risk assessment annually, that select committees are able to re-visit the information at any point in the year to re-prioritise their work plan as appropriate.

**4. REASONS:**

4.1 To provide timely and contributory information to the authority's performance management framework in ensuring that the authority is well-run and is able to contribute to achieving sustainable and resilient communities.

**5. AUTHORS:**

Richard Jones, Policy and Performance Officer  
Matthew Gatehouse, Policy and Performance Manager

**6. CONTACT DETAILS:**

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Appendix 1

Ref	Risk	Reason why identified	Risk Level (Pre – mitigation)				Mitigation already undertaken	Future Actions and timescales	Risk Level (Post – mitigation)				Service & Risk Owner	Cabinet Member	Select Committee
			Year	Likelihood	Impact	Risk Level			Year	Likelihood	Impact	Risk Level			
1	<p>Potential Risk that:</p> <p>The authority is unable to deliver its political priorities in the future because it does not yet have clarity on its future business model or longer term financial plan.</p>	<p>Work is continuing on the need to address the longer term issue of a reducing resource base as part of the MTFP, there remains a shortfall. At present the outputs from Future Monmouthshire are contributing to 17-18 while the longer-term benefits cannot yet be costed. This means the authority does not have a longer term financial plan and its current business model could become unsustainable in the long term.</p> <p>The council’s partnership administration continuance agreement sets clear priorities and performance expectations in line with these resource priorities, this only extends to 2017.</p> <p>The introduction of the Well-being of Future Generations Act requires us to plan on a decadal and generational basis and our current models do not extend to this timeframe.</p> <p>Continued uncertainty on the future direction of local government make it difficult to plan for the long term.</p> <p>Lack of understanding of the future model of the organisation means it is difficult to develop consistent workforce planning, preparing a workforce plan for the authority is a</p>	2016 /17	Unlikely	Major	Low	<p>Approval has been given for the Future Monmouthshire work which will inform the development of a new business model for the council. The budget setting process for 2017/18 has been informed by this work, the process is developing proposals to balance the budget in 17-18 while in the longer term align resources to the future business model once developed.</p> <p>Future Monmouthshire has set a number of guiding principles that has informed the budget setting process to help ensure that any work and decisions that need to be made in the short term can be consistent with ongoing work to establish the medium and long term picture.</p>	<p>To develop and specify the business model for the authority in the long term through the Future Monmouthshire programme.</p> <p>Following the development of the business model ensure the Council’s key delivery strategies Improvement Plan, MTFP, People Strategy, Asset Management Plan and iCounty Strategy all align to this model.</p>	2016 /17	Unlikely	Major	Low	Paul Matthews	Peter Fox	All
2017 /18	Possible	Major	Medium	2017 /18	Unlikely	Major			Low						
2018 /19	Possible	Major	Medium	2018 /19	Unlikely	Major			Low						

Ref	Risk	Reason why identified	Risk Level (Pre – mitigation)				Mitigation already undertaken	Future Actions and timescales	Risk Level (Post – mitigation)				Service & Risk Owner	Cabinet Member	Select Committee
			Year	Likelihood	Impact	Risk Level			Year	Likelihood	Impact	Risk Level			
		proposal for improvement from Wales Audit Office Annual Improvement report 2015.													
2	Potential Risk that:  Some services may become financially unsustainable in the short to medium term as a result of reducing budgets and increasing demand	<p>- The effect of the roll forward of the MTFP model, revised assumptions and pressures, a revised gap of £10.5 million over the period of the plan from 2017/18 – 2020/21 at October 2016 (This is a working target until more information becomes available)</p> <p>- This is after a significant period of financial challenges. Over the last four years the council has had to manage a reduction in service budgets of £18.1 million resulting in achieving further savings becoming increasingly more challenging.</p> <p>-The council's reserves have fallen by £7.5 million over the past 4 years and there is less opportunity to replenish reserve balances as budgets get tighter,</p> <p>- At the same time pressures on the budget have been increasing in terms of demographic growth, demand, contract price inflation and redundancy costs.</p> <p>- A range of services have identified demand for services is increasing including planning, housing and public protection.</p> <p>- A range of services have identified the risk of not complying with legislative changes for example Welsh Language Standards.</p> <p>- An ageing population and complexity of demand in children's services will place increased pressure on services.</p>	2016/17	Unlikely	Major	Low	<p>In January 2016 Council approved the budget for 2016/17. This included new mandates developed for 2016/17 and mandates that were already in the MTFP.</p> <p>Overall Net Council Fund at month 6 is reporting a £839,000 deficit, this is an improved position against the month 2 position. The deficit at month 6 is also an improvement on the equivalent position last year. This is significantly affected by council tax receipts and treasury improvements. The net cost of services is reporting a 1.36% (£1,966,000) overspend. Social Care &amp; Health is reporting an overspend at month 6 (£1,070,000 million). In social care &amp; health there are recovery plans in place across adults and children's services, opportunities to seek other funding and use external funding streams where possible are being explored and existing budgets are being reviewed to see how they can be prioritised.</p> <p>Directorates are continuing to review the levels of over and underspends and reallocate budgets to reduce the extent of compensatory positions needing to be reported from month 6 onwards.</p>	<p>- Ensure that services deliver within the budgets and deliver savings targets - Monitor progress against existing mandates that are part of the MTFP and report progress to Cabinet and Select Committee quarterly.</p> <p>- All services to model savings for 2017-18 based on an updated process aligned to Future Monmouthshire</p> <p>- Ensure that the detailed business cases that will deliver the budget proposals are fully costed, stress-tested and managed</p> <p>- Consider how best to use capacity fund and any external funding sources to supplement the change programme required</p> <p>- Review contractual arrangements to balance stability, value for money &amp; risk</p> <p>- Implement a three year service and financial plan in children's services to ensure the service is able to deliver a balanced budget and continue to develop workforce practice.</p> <p>- Continued identification of pressures, including an assessment of any ongoing pressures in the current year's budget. These will be rigorously reviewed and challenged.</p> <p>- Continue to Implement the income generation strategy. Use the ideas listed in the appendix to the income generation</p>	2016/17	Unlikely	Major	Low	Joy Robson	Phil Murphy	All
			2017/18	Possible	Major	Medium			2017/18	Unlikely	Major	Low			
			2018/19	Possible	Major	Medium			2018/19	Unlikely	Major	Low			



Ref	Risk	Reason why identified	Risk Level (Pre – mitigation)				Mitigation already undertaken	Future Actions and timescales	Risk Level (Post – mitigation)				Service & Risk Owner	Cabinet Member	Select Committee
			Year	Likelihood	Impact	Risk Level			Year	Likelihood	Impact	Risk Level			
		<ul style="list-style-type: none"> <li>- A number of significant pressures are documented that are not currently funded.</li> <li>- Highways and property surveys highlight significant capital demand which is presently unfunded.</li> <li>- In the event of emergency pressures resources will have to be diverted due to lack of capacity in the capital budget</li> <li>- Work is continuing on developing the CCR city deal which will require significant capital investment.</li> </ul>					properties has been created and scrutinised by Economy and Development Select Committee the plan is being reviewed based on the feedback and principles of Future Monmouthshire	capital MTFP taking into account any slippage and the requirement to increase the capital budget for the Future Schools programme (Council report – 20th October 2016).							
4	Potential that the Council does not make sufficient progress in areas of weakness identified by regulators leading to underperformance	<ul style="list-style-type: none"> <li>- Following a positive performance trajectory up until 2014-15 we saw performance plateau with declines in some services in 2015-16.</li> <li>- Gap in attainment between ‘all pupils’ and those eligible for Free School Meals has narrowed in key stages 2 &amp;3 for most indicators but remains a concern in Foundation phase and key stage 4.</li> <li>- The Wales Audit Office Annual Improvement Report (AIR) published in August 2016 concludes “Based on, and limited to, the work carried out by the Wales Audit Office and relevant regulators, the Auditor General believes that the council will comply with the requirements of the measure during 2016-17 provided it continues to maintain the current pace of improvement.”</li> <li>- WAO follow-up inspections on Governance, Performance</li> </ul>	2016 /17	Unlikely	Substantial	Low	<p>Following the Monitoring visit in November 2015, Estyn has judged that Monmouthshire County Council’s education services for children and young people has made strong progress in addressing two of the six recommendations arising from the inspection of November 2012, and satisfactory progress in addressing the other four and concluded that the authority is no longer in need of special measures</p> <p>The Council has created action plans to set out responses to address relevant proposals in the reports that have been published by WAO, as part of the Council’s established proposal monitoring arrangement. The most recent update on progress is being completed for audit committee in December 2016, with many proposals requiring further work to address them</p>	<ul style="list-style-type: none"> <li>- Manage our actions in response to Estyn, CSSIW and WAO via existing mechanisms.</li> <li>-Ensure a continued focus on the issues referenced in the Estyn monitoring visit letter in January 2016</li> <li>- Ensure the commissioned arrangements with the EAS address the authority’s concerns in challenging and supporting schools</li> <li>- Report Proposals for improvement and overview of performance arrangements to audit committee.</li> </ul>	2016 /17	unlikely	Substantial	Low	Will McLean	Peter Fox	CYP
			2017 /18	Possible	Substantial	Medium			2017 /18	Unlikely	Substantial	Low		Geoff Burrows	Audit committee
			2018 /19	Possible	Substantial	Medium			2018 /19	Unlikely	Substantial	Low		Liz Hackett-Pain	

Ref	Risk	Reason why identified	Risk Level (Pre – mitigation)				Mitigation already undertaken	Future Actions and timescales	Risk Level (Post – mitigation)				Service & Risk Owner	Cabinet Member	Select Committee
			Year	Likelihood	Impact	Risk Level			Year	Likelihood	Impact	Risk Level			
		Management and IT published in 2016 did not produce any statutory recommendations but have produced a number of proposals for improvement.													
5a Page 67	Potential for significant harm to vulnerable children or adults due to factors outside our control.	- The likelihood of this occurring in a given year is low. However the significant harm that can occur due to factors that are outside our control mean that this will always be a risk.  - Volunteering is increasingly part of meeting community needs and it is important to have consistency across the LA in the use of volunteers particularly in respect of HR practices and training.	2015 /16	Possible	Major	Medium	We have strengthened our safeguarding arrangements in both Adults and Children’s Services. The Head of Children’s Services has now been given clear responsibility for safeguarding and this has been incorporated into her title from July 2016. Similarly safeguarding has been added to the role title of the Cabinet member.  We have raised awareness of safeguarding across the authority and its partners.  We have Implemented a quality assurance framework (SAFE - Self-Assessment Framework for Evaluation)  A number of the authority’s most senior officers have been placed on the Safeguarding Group.	- Continually monitor and evaluate process and practice and review accountability for safeguarding - Deliver actions set in service plans for POVA and Safeguarding - Ensure that robust systems are in place within the authority to respond to any concerns arising from allegations or organised abuse - Implement second phase of the SAFE process - Drive the strategic agenda and the associated programme of activities for safeguarding through the Corporate Coordinating Group including undertaking a second review of safeguarding policy and continuing to promote and review safe recruitment practices. - Ensure safeguarding is reflected in all council service improvement plans and in roles / responsibilities as appropriate.	2015 /16	Possible	Major	Medium	Jane Rodgers / Julie Boothroyd	Liz Hackett Pain  Geoff Burrows	CYP Adults
5b	Potential for significant harm to vulnerable children or adults due to failure of services and/or partners to act accountably for safeguarding														
6	Potential Risk that:	- Gap in attainment between ‘all pupils’ and those eligible for Free School Meals has	2016 /17	Possible	Major	Medium	Following the Monitoring visit in November 2015, Estyn has judged that Monmouthshire County	-Ensure a continued focus on the issues referenced in the	2016 /17	Unlikely	Major	Low	Will Mclean	Liz Hackett Pain	CYP

Ref	Risk	Reason why identified	Risk Level (Pre – mitigation)				Mitigation already undertaken	Future Actions and timescales	Risk Level (Post – mitigation)				Service & Risk Owner	Cabinet Member	Select Committee
			Year	Likelihood	Impact	Risk Level			Year	Likelihood	Impact	Risk Level			
	Failure to meet the needs of individual learners may result in them not achieving their full potential.	<p>narrowed in key stages 2 &amp;3 for most indicators but remains a concern in Foundation phase and key stage 4.</p> <p>- Variation in standards across schools, with many schools judged by Estyn to be adequate and remaining in amber and red support categories for more than a year.</p> <p>- Poor leadership, management, capacity and performance in some schools</p> <p>- Unsustainable provision to meet the demand for Welsh Medium education provision</p> <p>- Not achieving the number of A* and A grades amongst the cohort of more able and talented pupils</p> <p>Estyn identified:</p> <p>- Evaluation of progress and actions to be taken by the school and EAS are generally not clear enough to record school progress</p> <p>- Notes of monthly meetings do not provide enough detail about the quality of support and challenge in individual schools or identify specific actions for follow up to identify the key areas of strength and priorities for improvement in each school.</p>	2017 /18	Possible	Major	Medium	<p>Council's education services for children and young people has made strong progress in addressing two of the six recommendations arising from the inspection of November 2012, and satisfactory progress in addressing the other four and concluded that the authority is no longer in need of special measures</p> <p>A draft Welsh in Education Strategic Plan has been developed for consultation setting out the council's vision and action plan for developing Welsh in Education within the County.</p> <p>The review of Additional Learning Needs strategy and policy continues.</p> <p>We have defined our working relationship with the EAS to ensure:</p> <ul style="list-style-type: none"> <li>• That the gap in performance between pupils receiving free school meals and those not receiving free school meals is narrowed</li> <li>• Greater scrutiny of the Pupil Deprivation Grant (PDG) expenditure to tackle the impact of poverty on pupil learning and performance</li> <li>• Better targeted intervention in schools based on a better understanding of individual pupils potential.</li> <li>• Improving categorisation of schools in line with the</li> </ul>	<p>Estyn monitoring visit letter in January 2016</p> <p>-Improve the quality of self-evaluation in the CYP directorate.</p> <p>- Focus on the attainment at the expected level plus one in our primary settings</p> <p>- Work closely with our secondary schools to ensure they are prepared for the new examination requirements</p> <p>- Ensure that the Additional Learning Needs review delivers sustainable, adequate and appropriate support to pupils with Additional Learning Needs</p> <p>- Ensure the commissioned arrangements with the EAS address the authority's concerns in challenging and supporting schools</p> <p>- Deliver the Welsh Education Strategic Plan in collaboration with neighbouring authorities</p>	2017 /18	Unlikely	Major	Low			
			2018 /19	Possible	Major	Medium			2018 /19	Unlikely	Major	Low			



Ref	Risk	Reason why identified	Risk Level (Pre – mitigation)				Mitigation already undertaken	Future Actions and timescales	Risk Level (Post – mitigation)				Service & Risk Owner	Cabinet Member	Select Committee
			Year	Likelihood	Impact	Risk Level			Year	Likelihood	Impact	Risk Level			
							national model resulting in more appropriate challenge and support to schools to drive up standards in leadership and performance								
7a	Revised risk: Potential Risk that: Schools do not have the necessary ICT infrastructure meaning they are unable to maximise their offer to learner’s needs.	Schools and the EAS depend on reliable equipment and support from the SRS to implement systems for pupil tracking and to meet curriculum needs.  Some schools do not have the ICT infrastructure to support these systems fully.	2016 /17	Possible	Substantial	Medium	A comprehensive Service Level Agreement with the SRS and schools commenced in April 2016. The council has approved a business case for £885,000 of investment in schools ICT infrastructure.  The first phase of the investment programme is due for completion by March 2017, behind the original schedule due to further cabinet and council approval required to proceed with the investment as not all schools had signed up to the SLA.  Phase 2 of the investment programme, migration of schools data and information storage, has already commenced with several schools already migrated to the SRS. Schools with the oldest servers have been prioritised.	Finish the implementation phase 1 of the ICT in schools improvements, upgrading equipment and infrastructure as well as implementing SIMS in the classroom.  Complete Phase 2 of the investment - the migration of school based server infrastructure up to the SRS over an 18 month period.	2016 /17	Possible	Substantial	Medium	Peter Davies	Bob Greenland  Liz Hackett Pain	Economy and Development
7b	Potential Risk that:  Insufficient ICT infrastructure and skills in the county have the potential to lead to social and economic disadvantages	-It is likely that 4-6% of our most rural areas will not be impacted by the roll out of Superfast broadband  A significant skills issue exists in the County. 19% of households don’t have internet access and 20% (approximately 14,363) adults in Monmouthshire don’t use the internet <sup>1</sup> .	2016 /17	Likely	Substantial	Medium	A collaboration with the UK Government and AB Internet to enable next generation superfast wireless broadband services to the remaining 4-6% of the County's broadband’ not spots’ has been undertaken but legacy issues still remain. The project was originally targeted at 1696 properties but three sites had to be de-scoped due to project time constraints reducing the total	-Deliver the I County digital road map which has three main areas of focus: 1) internal systems, processes, data and infrastructure 2) community, economic, business and education dimensions 3) opportunities for commercialisation	2016 /17	Likely	Substantial	Medium	Cath Fallon	Bob Greenland	Economy and Development

Ref	Risk	Reason why identified	Risk Level (Pre – mitigation)				Mitigation already undertaken	Future Actions and timescales	Risk Level (Post – mitigation)				Service & Risk Owner	Cabinet Member	Select Committee
			Year	Likelihood	Impact	Risk Level			Year	Likelihood	Impact	Risk Level			
		<p>Monmouthshire residents have high demand for broadband services, Ofcom figures indicating a 74% adoption rate.</p> <p>Other drivers include the council needs to prepare for increased digital public service delivery, the implementation of the Online Universal Credit system, children’s learning opportunities and the provision of digital health care.</p>					<p>intervention figure to 1060 premises.</p> <p>Following approval of the broadband in Monmouthshire report:</p> <ul style="list-style-type: none"> <li>- promotional activity to support the Super-connected Cities voucher Scheme has been undertaken, this closed in October 2015</li> <li>- Local promotion and maximisation of the WG ICT exploitation programme</li> <li>- Promotion of the <a href="#">Access Broadband</a> Cymru scheme for areas outside the superfast Cymru roll out.</li> </ul> <p>A Digital Monmouthshire web portal has been developed which is hosted as part of the <a href="http://www.monmouthshire.biz">www.monmouthshire.biz</a> offer.</p> <p>At least 36,400 premises are now able to access Superfast Broadband connections and there is an increased uptake with Monmouthshire’s figures now standing at 19.8%.</p>	<p>Continue to collaborate with the Superfast Business Wales team to support their ICT Exploitation programme.</p> <p>Enable the rollout and exploitation of high speed broadband across the County for both businesses and communities.</p> <p>Trail the roll out of the <a href="#">TV white space</a> broadband pilot which will enable isolated rural communities to enjoy the same digital connectivity as in urban areas and, if successful, will be replicable in other rural areas.</p> <p>Approval of an application for an RDP ICT county wide skills programme.</p>							
8	<p>Potential Risk that:</p> <p>Reductions in our workforce due to budgetary pressures will impact on our capacity to deliver transformational change and improve performance.</p>	<ul style="list-style-type: none"> <li>- Our people are central to the success of our council and county. Organisational culture impacts on our ability to address future challenges and make sustained improvements in areas that require it.</li> <li>- Continued economic constraint and local government reform can impact on staff morale and service objectives.</li> <li>-The number of employees has reduced in recent years.</li> </ul>	2016/17	Possible	Substantial	Medium	<p>A people and organisational strategy progress report summarising the outcomes achieved in 2015/16 has been completed, progress includes;</p> <ul style="list-style-type: none"> <li>- providing flexible training opportunities that are aligned to training needs identified across the organisation;</li> <li>- Responding with action and outcomes to feedback from the staff conference and staff survey;</li> </ul>	<ul style="list-style-type: none"> <li>- To implement the people and organisational strategy (2016-17) delivery plan including the next steps in delivering a coherent and cohesive People Services offer to the organisation</li> <li>- Continue to engage with staff on the People and Organisational Development Strategy to ensure the strategy</li> </ul>	2016/17	Possible	Substantial	Medium	Tracey Harry	Phil Murphy	Strong Communities
			2017/18	Possible	Substantial	Medium			2017/18	Possible	Substantial	Medium			
			2018/19	Possible	Substantial	Medium			2018/19	Unlikely	Substantial	Low			

Ref	Risk	Reason why identified	Risk Level (Pre – mitigation)				Mitigation already undertaken	Future Actions and timescales	Risk Level (Post – mitigation)				Service & Risk Owner	Cabinet Member	Select Committee
			Year	Likelihood	Impact	Risk Level			Year	Likelihood	Impact	Risk Level			
		<p>- Sickness increased to an average of 11.6 days per FTE employee in the year to March 2016. 21% of sickness was due to psychological reasons</p> <p>- WAO Annual improvement report in 2015 proposed improvements to the people and organisational strategy in order to make best use of its people resources. A follow up report on HR arrangements is due to be published in winter 2016.</p> <p>- A range of services have identified risks to their capacity for service delivery.</p>					<p>- Developing ways of communicating with our workforce and understanding their concerns and issues (e.g. MonMinds staff peer group), as well as providing leadership insights and talks;</p> <p>- Revising the staff appraisal process, check in check out, and rolling out.</p> <p>- Evidence has been collated and reviewed and a revised offer has been created to meet the needs of those people both on and off our payroll, a delivery plan for the final year of the people and organisational strategy (2016-17) has been established</p> <p>- The draft reviewed attendance and wellbeing policy will be presented to People board commencing the consultation with managers and staff.</p>	<p>continues to focus on addressing identified needs</p> <p>- Complete the review of processes around the management of attendance, ensuring we are delivering cost effective solutions to attendance problems</p> <p>- Continue to implement and develop process to provide managers and management teams with information on the workforce.</p>							
9a	<p>Potential Risk that:</p> <p>Not having appropriate governance mechanisms does not make it easy for communities to work with us when we are co-delivering and co-developing services which will impact on our shared ability to deliver sustainable and resilient communities.</p>	<p>Concerns on overlapping and complicated community governance structures have led to some dissatisfaction amongst community stakeholders.</p> <p>There is a recognised disconnect between the process and delivery frameworks set up to support community governance.</p>	2016/17	Possible	Substantial	Medium	<p>A community governance review has been completed. A cross party Member working group was established and met to discuss the proposal. The proposals have been presented to all area committees and the strategic transport group. The review is due to go to Council in December.</p> <p>Five new cluster town and community councils have been set up and allocated an SLT lead. The governance review will need to consider this.</p> <p>A volunteer coordinator was appointed and is leading the council's <i>A County That Serves</i> volunteering programme that</p>	<p>Present the Community Governance proposals to full Council for decision (scheduled December 2016)</p> <p>Subject to decision, implement the agreed community governance proposal from April 2017.</p> <p>Continue to implement the "A County That Serves" volunteering programme"</p> <p>Continue to implement the volunteer tool kit to clarify information, procedures and processes on volunteering .</p>	2016/17	Possible	Substantial	Medium	Will McLean	Phil Hobson	Strong Communities

Ref	Risk	Reason why identified	Risk Level (Pre – mitigation)				Mitigation already undertaken	Future Actions and timescales	Risk Level (Post – mitigation)				Service & Risk Owner	Cabinet Member	Select Committee
			Year	Likelihood	Impact	Risk Level			Year	Likelihood	Impact	Risk Level			
							aims to support and enable volunteers.								
9b	Potential Risk that:  Not having appropriate governance mechanisms when establishing new collaborative or alternative delivery models that are often complex could impact on our shared ability to deliver objectives.	The Council works collaboratively to deliver a variety of services and is increasingly considering alternative delivery models to sustain services for example for Leisure, Tourism, Culture and Youth Services. These models are often complex and have many risks and challenges.  A 2016 Governance study by Wales Audit Office concluded that ‘the Council has made progress in improving its governance arrangements although more work is needed to strengthen the transparency of decision making and recording’  A 2016 IT study by Wales Audit Office made a proposal for improvement that the council needs to ‘Negotiate and agree commercial grade Service Level Agreements with SRS in advance of new organisations joining the partnership to support sound governance, and to enable the Council to measure service delivery, and assure itself that its IT needs continue to be met.’	2016/17  2017/18  2018/19	Possible  Possible  Possible	Substantial  Substantial  Substantial	Medium  Medium  Medium	An independent option appraisal for Leisure, Tourism, Culture and Youth Services has been completed, cabinet approved the next stage of the project to develop a full Business Case and to continue the staff, community and service user consultation process.  WAO Proposals for improvement on the Council’s existing governance arrangements continue to be addressed.  An action plan has been established to address the Wales Audit Office proposals from the IT study.	Complete and present the full business case on Leisure, Tourism, Culture and Youth Services for further consideration by Members.  Continue to implement actions to address the proposals for improvement identified by Wales Audit Office  Complete the development of a commercial grade Service Level Agreement with SRS, which will need agreement with all partners.	2016/17  2017/18  2018/19	Possible  Possible  Unlikely	Substantial  Substantial  Substantial	Medium  Medium  Low	Will McLean / Peter Davies	Peter Fox  Bob Greenland	Audit committee
10	Potential Risk that:  The current configuration of the recycling service becomes unviable	Monmouthshire does not currently collect recycling in line with the preferred Welsh Government method.	2016/17  2017/18	Unlikely  unlikely	Mode rate  mode rate	Low  Low	A pressure mandate was accepted by Council to fund £1.2million pressures in the MTFP over 2016/17 and 2017/18 due to an Increase in recycling costs, the Welsh Government grant	To complete the recycling review report to determine the Council’s long term recycling strategy with cabinet approval in March 2017.	2016/17  2017/18	Unlikely  unlikely	Mode rate  mode rate	Low  Low	Rachel Jowitt	Bryan Jones	Strong Communities

Ref	Risk	Reason why identified	Risk Level (Pre – mitigation)				Mitigation already undertaken	Future Actions and timescales	Risk Level (Post – mitigation)				Service & Risk Owner	Cabinet Member	Select Committee
			Year	Likelihood	Impact	Risk Level			Year	Likelihood	Impact	Risk Level			
Page 73	because of legislation requirements and financial constraints.	<p>Long term uncertainty over Welsh Government funding and future costs of the service.</p> <p>The Welsh Government grant was cut by 6.4% and is due to be cut by a further 7% in 2017/18.</p>	2018/19	Likely	Substantial	Medium	<p>reduction and growth in waste tonnages.</p> <p>The recycling review is currently undertaking a trial and will report by March 2017 with a view to setting a long term financial model for the service as well as demonstrating legislative compliance.</p> <p>On-going liaison with Welsh Government on the Environmental Grant funding, its importance to the service and positive impact it makes on the long term strategy.</p>	To continue to liaise with Welsh Government on Environmental Grant funding.	2018/19	unlikely	Substantial	Low			
11 new	<p>Potential Risk that:</p> <p>Political, legislative and financial uncertainty for council services and local businesses as a result of Britain leaving the European Union.</p>	<p>The vote to leave the EU has caused political uncertainty that could impact on local government financial settlements if further austerity is required. This could also impact on regional projects such as the City Deal further compounded by political changes in Westminster.</p> <p>Many council services are governed by EU legislation or follow EU led policy, for example procurement rules. There will be uncertainty while the process for extricating the UK from this law is established.</p> <p>Expectations of further austerity and a subsequent fall off in inward investment and growth while restrictions on labour mobility could impact on local firms;</p>	2016/17	Almost Certain	substantial	High	<p>The Council already has an established Medium Term financial plan to model financial assumptions and scenarios for planning future service budgets.</p> <p>The Council has established working relationships with key partners, such as the Welsh Government, the WLGA and treasury advisers to work with in understanding the impact on Council services.</p>	<p>Many of the negotiations and decisions on Britain leaving the EU are outside of the council's control, given this and the current uncertainty the post mitigation risk levels have not been assessed to change.</p> <p>Actions we will be taking include: Continued liaison and work with partners such as Welsh Government, WLGA and treasury advisers to understand and plan for any implications.</p> <p>Continue to refine and update the Medium Term Financial Planning model and assumptions for future service budgets.</p>	2016/17	Almost Certain	substantial	High	Senior Leadership team	All	<p>Economy and Development</p> <p>Strong Communities</p>
			2017/18	Almost Certain	substantial	High			2017/18	Almost Certain	substantial	High			
			2018/19	Almost Certain	substantial	High			2018/19	Almost Certain	substantial	High			

Ref	Risk	Reason why identified	Risk Level (Pre – mitigation)				Mitigation already undertaken	Future Actions and timescales	Risk Level (Post – mitigation)				Service & Risk Owner	Cabinet Member	Select Committee
			Year	Likelihood	Impact	Risk Level			Year	Likelihood	Impact	Risk Level			
		<p>Some projects rely directly on EU funding, such as the Rural Development Plan (RDP).</p> <p>Market volatility, inflation and financial uncertainty could impact on council revenue budgets and borrowing costs for capital schemes. Any market volatility resulting from triggering Article 50 could impact on the local government pension schemes.</p> <p>The leave vote created divisions: regionally and between age groups that could raise concern over social inclusion and a rise in hate crime.</p>													

**Risk Matrix**

The Council uses a 'traffic light' system of Red/Amber/Green associated with High/Medium/Low. A copy of the full policy and guidance is available to staff and members on The Hub.

Impact/Severity	major	Low	Medium	High	High
	substantial	Low	Medium	Medium	High
	moderate	Low	Low	Medium	Medium
	minor	Low	Low	Low	Low
		Unlikely	possible	Likely	Almost certain
		Likelihood			

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<sup>i</sup> Recent figures obtained from the 'Get Monmouthshire On Line'

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## Children and Young People Select Committee

### Action List

3<sup>rd</sup> November 2016

<b>Minute Item:</b>	<b>Subject</b>	<b>Officer / Member</b>	<b>Outcome</b>
4	Quarter 2 Performance Report 2016/17	Will McLean	To receive the next report at a future meeting of the Committee which will provide more clarity and more detail of the data being provided.
5	Revenue and Capital Monitoring 2016/17 Period 2 Outturn Forecast Statement	Nikki Wellington	The Select Committee will receive an update on schools' budgets in three to four months.
6	Welsh Education Strategic Plan (WESP)	Sharon Randall-Smith	That officers take forward the points raised in respect of the WESP before the final draft is published.
7	Presentation on schools in a deficit budget and the recovery plan process	Hazel Ilett	The presentation should be emailed to the Select Committee.
10	Children and Young People Select Committee Forward Work Plan	Hazel Ilett	The Scrutiny Manager will email the report and presentation to the Select Committee regarding the 21st Century Schools update that was scheduled to be considered by the Select Committee at a previous meeting but was inquorate.

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## *Monmouthshire's Scrutiny Forward Work Programme 2016*

<b>Children and Young People's Select Committee</b>				
<b>Meeting Date</b>	<b>Subject</b>	<b>Purpose of Scrutiny</b>	<b>Responsibility</b>	<b>Type of Scrutiny</b>
8 <sup>th</sup> December 2016	Play provision	Evaluation report on summer play scheme provision.	Matthew Lewis	Performance Monitoring
	<b>Improvement Objectives, Performance and Risk Assessment</b>	Scrutiny of the following: 1) Improvement Objectives - Six month progress 2) Performance Indicators - Quarter 2 update 3) Strategic Risk assessment 2016	Matthew Gatehouse	Performance Monitoring
	<b>Discussion on new Qualifications</b>	To discuss the new range of qualifications for the forthcoming year and the impact.	Sharon Randall Smith	Performance Monitoring
12 <sup>th</sup> January 2017	<b>Budget Scrutiny</b>	Scrutiny of the budgetary proposals for 2017-2018.	Joy Robson	Budget Scrutiny
27 <sup>th</sup> Feb 2017 2pm Joint Select Committee	<b>Alternative Service Delivery Model</b>	Scrutiny of the business case for the new Delivery Model	Tracey Thomas Ian Saunders Cath Fallon	Pre-decision Scrutiny
Joint Meeting with CYP 6 <sup>th</sup> February 2017 (am)	<b>Population Needs Assessment</b>	To consider the draft population needs assessment for Monmouthshire in line with the requirement to produce a well-being assessment (Future Generations Act 2015)	Matthew Gatehouse	Policy Development
16 <sup>th</sup> February 2017	<b>Budget Monitoring report</b>	To review the financial situation for the directorate, identifying trends, risks and issues on the horizon with overspends/underspends).	Mark Howcroft	Budget Monitoring
	<b>Funding Changes to the schools funding formula</b>	To agree the proposed changes to the school funding formula.	Nikki Wellington / Andrew Evans	Pre-decision Scrutiny

## *Monmouthshire's Scrutiny Forward Work Programme 2016*

<b>Children and Young People's Select Committee</b>				
<b>Meeting Date</b>	<b>Subject</b>	<b>Purpose of Scrutiny</b>	<b>Responsibility</b>	<b>Type of Scrutiny</b>
<b>Joint Special with Adults (late Feb/early March 2017)</b>	<b>Young Carers Strategy</b>	To consider the first Young Carers Strategy in Wales.  *Invite Aneurin Bevan University Health Board*	Kim Sparrey Deborah Saunders	Policy Development
<b>23<sup>rd</sup> March 2017</b>	<b>Update on Schools Budgets</b>	TCB	Nikki Wellington	Budget Monitoring
<b>20<sup>th</sup> April 2017</b>	<b>TBC</b>			

### Standing /Future Items for Scrutiny:

- × **CYP Self-evaluation - continued scrutiny/annual report (November 2017)**
- × **EAS Commission Report** - Evaluation of the impact made by the EAS in academic year 2015/16 and consideration of the improvements that will be commissioned from the EAS in line with the new 3 year Business Plan from April 2017.
- × **Monmouthshire's strategic plan for Education (All Schools Strategy / ESR)**
- × **ALN Review**
- × **Corporate Parenting Report** - Annual scrutiny together with discussion on the issues, actions proposed and strategies in place to manage placements and reduce MCC's dependency upon external agencies.
- × **Review of Collaborative Arrangements** - proposed reduction in spending on 16-17 and 17-18.
- × **Youth Offending Service Report**
- × **Acorn And Flying Start**
- × **Schools Funding Formula - May 2017**
- × **Childcare Sufficiency Assessment** - monitoring the outcomes of the action plan - Summer 2017
- × **EAS Annex**
- × **Feedback from Joint Executive Group**

## Council and Cabinet Business – Forward Plan

Monmouthshire County Council is required to publish a Forward Plan of all key decisions to be taken in the following four months in advance and to update quarterly. The Council has decided to extend the plan to twelve months in advance, and to update it on a monthly basis.

Council and Cabinet agendas will only consider decisions that have been placed on the planner by the beginning of the preceding month, unless the item can be demonstrated to be urgent business

Subject	Purpose	Consultees	Author
<b>2<sup>nd</sup> MARCH 2016 – CABINET</b>			
MEET strategy			Tracey Thomas
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2015/16 meeting 5 held on the 21 <sup>st</sup> January 2016		Dave Jarrett
2015/16 Education & Welsh Church Trust Funds Investment & Fund Strategy	The purpose of this report is to present to Cabinet for approval the 2016/17 Investment and Fund strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2015/16 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.		Dave Jarrett
New Monmouthshire Carers Strategy (Adults)			Deb Saunders
Mounton House Formula Change			Nikki Wellington
Review of the Proposed closure of Deri View			Debbie Morgan
Removal of post from CYP			Sharon Randall

Subject	Purpose	Consultees	Author
			Smith
SRS			Sian Hayward
Pay Policy			Sally Thomas
<b>9<sup>th</sup> MARCH 2016 – INDIVIUDAL DECISION</b>			
Flexi retirement request			Ian Bakewell
Allocation Policy			Karen Durant
<b>10<sup>th</sup> MARCH 2016 – COUNCIL</b>			
Final Composite Council Tax Resolution	To set budget and council tax for 2016/17		Joy Robson
Treasury Management Strategy 2016/17	To accept the annual treasury management strategy		Joy Robson
The Future Food Waste Treatment Strategy: Outline Business Case & Inter Authority Agreement	for the Council to consider the inclusion of MCC in the Heads of the Valleys Anaerobic Digestion Procurement. To agree the Outline Business Case and the Inter Authority Agreement which commits the Council to the procurement and partnership and a 15-20 year contract.	SLT Cabinet	Rachel Jowitt
The Future Food Waste Treatment Strategy: Outline Business Case & Inter Authority Agreement	for the Council to consider the inclusion of MCC in the Heads of the Valleys Anaerobic Digestion Procurement. To agree the Outline Business Case and the Inter Authority Agreement which commits the Council to the procurement and partnership and a 15-20 year contract.	SLT Cabinet	Rachel Jowitt
Waste Strategy			Carl Touhig/ Roger Hoggins
CIL			Martin Davies
SPG			Martin Davies
Draft Diary			
Pay Policy			Sally Thomas
<b>23<sup>rd</sup> MARCH 2016 – INDIVIUDAL CABINET MEMBER DEICSIONS</b>			
Release of restrictive covenant			Gareth King
Creation of business support officer post	To gain agreement to employ a full-time Business Support Officer within Children's		Gill Cox

Subject	Purpose	Consultees	Author
	Services.		
Tender for Treasury Services			Mark Howcroft/Jon Davies
Conservation area appraisals	To adopt as supplementary planning guidance		Mark Hand
Flexible retirement request			Roger Hoggins
<b>24<sup>th</sup> MARCH 2016 – SPECIAL CABINET</b>			
Risk Assessment			Richard Jones
Proposed closure of Llanfair Kilgeddin CIW VA Primary School (23 <sup>rd</sup> March)			Debbie Morgan
Proposed establishment of an ALN facility and reduction in the capacity at Monmouth Comprehensive School (23 <sup>rd</sup> March 2016)			Debbie Morgan
Removal of CYP post (EXEMPT)			Sharon Randall-Smith
CYP Call-In (Mounton House)			Tracey Harry
<b>13<sup>TH</sup> APRIL 2016 - CABINET</b>			
Digital Strategy	To update members on progress with the digital strategy and to agree the next steps.		Sian Hayward
Community Coordination evaluation of pilot			Matt Gatehouse
Proposed Closure of Deri View Special Needs Resource Base			Debbie Morgan
Mardy Park			Colin Richings
EAS Business Plan			Debbie Hartevelde (EAS)
Play Sufficiency Assessment			Matthew Lewis
People and organisational			Lisa Knight Davies

Subject	Purpose	Consultees	Author
strategy			
Acorn Staffing Restructure			Clair Evans
Recommendations from Select			Hazel Ilett
<b>27<sup>th</sup> APRIL 2016 – INDIVIDUAL DECISION</b>			
SHG Programme			Shirley Wiggam
Moving Boverton House from CYP into the Enterprise Directorate			Ian Saunders
Monmouthshire Flood Risk Management Plan			Dave Harris
Primary Shopping Frontages Supplementary Planning Guidance'			Jane Coppock
<b>4<sup>th</sup> MAY 2016 – CABINET</b>			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2015/16, meeting 5 held on the 10 <sup>th</sup> March 2016		Dave Jarrett
BUDGET MANDATE 2016/17 – PREPAREDNESS ASSESSMENT	To provide Cabinet with an assessment on the preparedness of services to deliver the 2016/17 budget mandates.		Deb Mountfield
Gilwern Setion 106 Funding	reporting back following the deferral of the Gilwern decisions at the February meeting		Mike Moran
Church Road Caldicot S106	new, short report to include some funding into the capital budget for 2016/17		Mike Moran
Monmouth S106 Funding			Mike Moran
Transfer management of			Cath Sheen



Subject	Purpose	Consultees	Author
Raglan VC Primary school former Junior building to the Enterprise Directorate			
Funding to Caldicot Town Team – Caldicot goes pop			Judith Langdon
Funding to Caldicot Town Team – Caldicot Market			Judith Langdon
<b>4<sup>th</sup> MAY 2016 – SPECIAL COUNCIL</b>			
<b>11<sup>TH</sup> MAY 2016 – INDIVIDUAL CABINET MEMBER DECISION</b>			
Transfer member of staff from Policy and Performance to CYP Directorate			Will McLean
SWTRA			Roger Hoggins
Monmouth Section 106 Funding – St Thomas Church Hall.			Mike Moran
40mph Speed Limit B4235 Myndbach			Paul Keeble
<b>12<sup>TH</sup> MAY 2016 – COUNCIL</b>			
Improvement Plan 2016-17			Matt Gatehouse
<b>25<sup>TH</sup> MAY 2016 – INDIVIDUAL CABINET MEMBER DECISION</b>			
Supplementary Planning Guidance – Draft Programme			Jane Coppock
Review of the administrative fee (Abergavenny Town Centre Loan Scheme) Councillor Greenland.			Stephen Griffiths
Review of the Council's Planning Pre-application			Craig O'Connor

Subject	Purpose	Consultees	Author
Advice Service including the proposal to increase the charges for this service			
Proposed prohibition of waiting at any time & prohibition of driving (except for access) mount way, chepstow.			Paul Keeble
<b>8<sup>th</sup> JUNE 2016 – CABINET</b>			
Contaminated Land report for Cabinet decision	To consider the options for revising the Authority's Contaminated Land Inspection Strategy		Huw Owen / David Jones
Review of Sundry Debtors policy	To agree the updated Sundry Debtor Policy, to ensure that the Authority continues to adopt a consistent and transparent approach to the management of its sundry debts.		Joy Robson
Revenue & Capital Monitoring 2015/16 Outturn Forecast Statement	To provide Members with information on the outturn position of the Authority for the 2015/16 financial year.		Mark Howcroft
Monmouthshire Carers strategy	To gain the approval of Cabinet, for the publication of the Monmouthshire Carers Strategy 2016-2019.		Bernard Boniface/ Deb Saunders
Volunteering Strategy	To introduce the Draft Volunteering Strategy 2016-19		Owen Wilce
Capital Programme Report	To seek member approval for highway and transportation schemes as part of Welsh Government transport grants and Section 106 agreements associated with new developments throughout Monmouthshire		Paul Keeble
S106 Funding Newport Road, Caldicot	To consider the release of S106 funding from the Newport Road allocation to enable the Caldicot Linkage Scheme to proceed		Deb Hill-Howells
Hydrogen Car Trial			Ben Winstanley / Roger Hoggins

Subject	Purpose	Consultees	Author
Changes to the EAS business arrangements	To seek Cabinet approval of the changes on Governance arrangements; Business arrangements; Funding arrangements		Sharon Randall Smith
Caerwent House	To update Cabinet on project progress and proposed action with regards to the Compulsory Purchase Order in relation to Caerwent House.		Philip Thomas
<b>15<sup>TH</sup> JUNE – INDIVIDUAL CABINET MEMBER DECISIONS</b>			
Establishing two temporary posts to facilitate new duties under the social services & well-being (wales) act 2014, part 11 – to assess and meet the needs of adults in the secure estate.			Julie Boothroyd
Capability Policy for school based employees			Sally Thomas
<b>16<sup>th</sup> JUNE - COUNCIL</b>			
Update on Syrian Resettlement Programme			Will McLean
Audit Committee Annual Report 2015/16, Annual report 2014/15			Andrew Wathan
<b>29<sup>th</sup> JUNE 2016 – INDIVIDUAL CABINET DECISION</b>			
EU Project			Deserie Mansfield
Re-Allocation of Resources within Development Management			Mark Hand
Amendments to the protocol on public speaking at Planning Committee			Mark Hand
<b>6<sup>TH</sup> JULY 2016 – CABINET</b>			
Welsh Language Monitoring			Alan Burkitt

Subject	Purpose	Consultees	Author
Report			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2016/17, meeting 1 held on the 16th June 2016.		Dave Jarrett
Review of Reserves			Joy Robson
End of year performance on Whole Authority Safeguarding			Teresa Norris / Claire Marchant
Proposed changes to the whole authority safeguarding approach			Teresa Norris / Claire Marchant
Car Park Management and Obstructions in the Highway			Roger Hoggins
CSS Annual report			Claire Marchant
<b>13<sup>th</sup> July – INDIVIDUAL CABINET MEMBER DECISION</b>			
Proposed prohibition of waiting at any time & prohibition of waiting mon – sat 10:00am – 3:00pm, st kingsmark avenue,			Paul Keeble
Proposed 30mph speed limit, R139 Crick Road, Crick.			Paul Keeble
Proposed prohibition of waiting at any time & prohibition of waiting mon – fri 8am – 5pm, Monmouth Road & other roads, Usk			Paul Keeble

Subject	Purpose	Consultees	Author
Proposed 30mph speed limit, R122 (Crick to Shirenewton ), Crick.			Paul Keeble
Proposed 40mph speed limit, R122 Earlswood Road, Crick.			Paul Keeble
Proposed weight restriction order Usk			Paul Keeble
Monmouthshire Meals Leadership			Colin Richings
Mounon House – Catering Staff restructure			Rob O’Dwyer
<b>27<sup>TH</sup> JULY – INDIVIDUAL CABINET MEMBER DECISION</b>			
Wye Valley Management Plan			Matthew Lewis
Procurement Memorandum for Understanding for Regional Garden Waste Treatment			Carl Touhig
Team Abergavenny Business Case for Capital Expenditure	To consider an application for expenditure		Deb McCarty
Review of the Council’s Allocation Scheme			Karen Durrant
Language and Play/Engagement Worker Post Deletion Proposal			Beth Watkins
<b>27<sup>TH</sup> JULY – CABINET</b>			
Budget Monitoring report – Period 2	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2016/17 financial year.		Joy Robson/Mark Howcroft
Children’s Services Improvement Reports			Claire Marchant
Redundancy Report –	<b>EXEMPT REPORT</b>		Ian Saunders

Subject	Purpose	Consultees	Author
Leisure Services			
Crick Road			Deb Hill-Howells
Effectiveness of Council Services – Q4			Matt Gatehouse
People Services Annual Report			Peter Davies
Social Care and Health Restructure Report			Claire Marchant
<b>28<sup>th</sup> JULY - COUNCIL</b>			
DSS Annual report			Claire Marchant
Solar Farm revised business case			Ben Winstanley
Safeguarding – year end performance 2015/16	To sign off end of year performance 2015/16 and present a new way forward on safeguarding		Teresa Norris
SYP Chief Officer report			Sarah McGuinness
Sustainable Development Policy			Matthew Gatehouse
<b>17<sup>th</sup> AUGUST – INDIVIDUAL CABINET MEMBER DECISION</b>			
Map Modification Order			Mandy Mussell
Delegated Waste Enforcement Powers for Waste and Street Services			Carl Touhig
Job Evaluation In Respect Of The Occupational Therapist In The Children With Disabilities Team Monmouthshire.			Carol Buck
<b>31<sup>ST</sup> AUGUST 2016 – INDIVIDUAL CABINET MEMBER DECISION</b>			
Procurement Card Policy	To seek approval of the Procurement Card Policy to be used within the Authority		Lisa Widenham

Subject	Purpose	Consultees	Author
Training And Events Co-ordination			John McConnachie
Temporary Animal Health & Feed Officer			Gareth Walters
DEFINITIVE MAP MODIFICATION ORDER 2016, Section 53 (C)(i) Wildlife and Countryside Act 1981, Restricted Byway (53-16), Great Panta, Devauden			Paul Keeble
<b>7<sup>TH</sup> SEPTEMBER - CABINET</b>			
Section 106 Education Contributions - Land at Ty Mawr and Cae Meldon, Gilwern	To decide on the use of education balances available from the Section 106 Agreements relating to the development of land at Tw Mawr and at Cae Meldon, Gilwern.		Simon Kneafsey
Allocation of Section 106 Funds – Magor and Undy			Deb Hill Howells
Youth Offending Service Restructure Report			Jacalyn Richards
Effectiveness of Council Services – Q1 2016/17 update			Richard Jones
Caldicot Town Team Section 106 Funding Pilot			Judith Langdon
Recommendations from Select Committees			Hazel Ilett
<b>14<sup>TH</sup> SEPTEMBER – INDIVIDUAL CABINET MEMBER DECISIONS</b>			
Permanent Adoption of post CDLL18			R Tranter
To Establish The Temporary Post Of Carers Development Manager			B Boniface

Subject	Purpose	Consultees	Author
<b>22<sup>ND</sup> SEPTEMBER 2016 – COUNCIL</b>			
MCC Audited Accounts 2015/16(formal approval	To present the audited Statement of Accounts for 2015/16 for approval by Council		Joy Robson
ISA 260 report – MCC accounts	To provide external audits report on the Statement of Accounts 2015/16		WAO
Re-Appointment of Monmouthshire Local Access Forum	To secure the appointment of members to the Monmouthshire Local Access Forum for its next 3 year period.		Matthew Lewis
Provision of a Community Hub in Abergavenny			Deb Hill-Howells
Stage 2 Improvement Plan – How we performed 2015/16			Richard Jones
City Deal			
Future Schools Programme			Simon Kneafsey
<b>28<sup>TH</sup> SEPTEMBER 2016 – INDIVIDUAL CABINET MEMBER DECISION</b>			
Emergency planning – business continuity register of priority services	To seek agreement from the Emergency Planning ‘Portfolio Holder’ to the revised and updated MCC Register of Priority Services.		Ian Hardman
<b>5<sup>TH</sup> OCTOBER 2016 – CABINET</b>			
Gilwern Section 106 funding			Mike Moran
Community Asset Transfer of Caerwent Hall and Playing fields			Ben Winstanley
LDP/AMR			Jane Coppock
<b>12<sup>TH</sup> OCTOBER 2016 – INDIVIDUAL CABINET MEMBER DECISION</b>			
Monmouthshire Museums Accreditation			Rachel Rogers
Carer Information And Support			Bernard Boniface



Subject	Purpose	Consultees	Author
Request for Change in Establishment	<b>EXEMPT REPORT</b>		Ruth Donovan
<b>20<sup>TH</sup> OCTOBER 2016 – COUNCIL</b>			
Future Schools			Will Mclean/Pete Davies
<b>26<sup>TH</sup> OCTOBER 2016 – INDIVIDUAL CABINET MEMBER DECISION</b>			
Redundancy costs for one employee arising from relocation of My Day My Life (Swanraft) to Overmonnow Resource Centre'			Shelley Welton
Creation of an apprentice position on the Financial System support team			Lisa Widenham
Change of Senior Practitioner Social Worker to Social Worker Post			Julie Boothroyd
Private Rented Sector Housing Development Policy			Ian Bakewell
Job Evaluation Of Legal Assistant Post CDLL 39			Rob Tranter
<b>2<sup>ND</sup> NOVEMBER 2016 – CABINET</b>			
Discretionary Housing Payments			Ruth Donovan
Welsh Church Fund working group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2016/17, meeting 2 held on 22 <sup>nd</sup> September 2016.		Dave Jarrett
MTFP and Budget proposals for 2017/18	To provide Cabinet with revenue Budget Proposals for 2017/18 for consultation purposes		Joy Robson

Subject	Purpose	Consultees	Author
Revenue & Capital Monitoring 2016/17- Period 2 Outturn Forecast Statement	The purpose of this report is to provide Members with information on the forecast revenue outturn position of the Authority at the end of period 2 which represents month 6 financial information for the 2016/17 financial year		Joy Robson/Mark Howcroft
Delivering Excellent Practice in Children's Services - Progress report			Deb Hill Howells
Abergavenny Town Centre Loan Application	EXEMPT REPORT To approve the recommendation of the Abergavenny Town Centre Loan Board		Steve Griffiths
Revised Staff Contractual arrangements – Individual Support Service			Ceri York
CL:	For approval to submit for examination		Mark Hand
Undy Athletic Football Club Community Asset Transfer			Ben Winstanley
<b>16<sup>th</sup> NOVEMBER 2016 – INDIVIDUAL CABINET MEMBER DECISION</b>			
<b>30<sup>th</sup> NOVEMBER 2016 – INDIVIDUAL CABINET MEMBER DECISION</b>			
DEFINITIVE MAP MODIFICATION ORDER 2016, Section 53 (C)(i) Wildlife and Countryside Act 1981, Restricted Byway (53-16), Great Panta, Devauden			Paul Keeble
Proposed allocation of community learning redundancy costs to reserves	To request member approval to use reserve funding to meet redundancy costs by the Community Learning Department in the Enterprise Directorate in 16/17.	<b>DEFERRED</b>	Andrea Charles
<b>1<sup>st</sup> DECEMBER 2016 - COUNCIL</b>			

Subject	Purpose	Consultees	Author
CYP CHIEF OFFICER REPORT			Sarah McGuinness
Stock Transfer Agreement – service charge de-pooling			Ian Bakewell
Proposal to revise the Policy on Minimum Revenue Provision (MRP) in respect of Supported Borrowing for 2016/17 onwards			Joy Robson
<b>7<sup>TH</sup> DECEMBER 2016 – CABINET</b>			
Payroll and HR support restructure			Tracey Harry
Effectiveness of Council Services – Quarter 2 update			Richard Jones
Council Tax Base 2017/18 and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government together with the collection rate to be applied for 2017/18 and to make other necessary related statutory decisions		Sue Deacy/Ruth Donovan
Section 106 Funding – Magor GRIP 3 Report			Mike Moran
Future Museums			Cath Fallon
Yprentis / CMC <sup>2</sup>			Cath Fallon
Individual Support Service – Proposed Implementation of Revised Contractual Arrangements			Shelley Welton
<b>14<sup>TH</sup> DECEMBER 2016 – INDIVIDUAL MEMBER DECISION</b>			
Local Government (Wales) Act 1994 The Local Authorities (Precepts)(Wales)	To seek approval of the proposals for consultation purposes regarding payments to precepting Authorities during 2017/18 financial year as required by statute		Joy Robson

Subject	Purpose	Consultees	Author
Regulations 1995			
Lodged Procurement Card Policy			Lisa Widdenham
<b>16<sup>TH</sup> DECEMBER 2016 – SPECIAL CABINET</b>			
Capital Budget Proposals	To outline the proposed capital budget for 2017/18 and indicative capital budgets for the 3 years 2018/19 to 2020/21		Joy Robson
Revenue Budget Proposals			Joy Robson
Review of Fees and Charges	To review all fees and charges made for services across the Council and identify proposals for increasing them in 2017/18		Joy Robson
Section 106 Funding, 3G pitch and Caldicot Castle Play Area.			Mike Moran
<b>4<sup>TH</sup> JANUARY 2017 – INDIVIDUAL CABINET MEMBER DECISION</b>			
			Andrew Mason
Housing Renewals Team – Flexible Retirement	<b>EXEMPT REPORT</b>		John Parfitt
<b>11<sup>TH</sup> JANUARY 2017 – CABINET</b>			
Replacement of Dragon Waste, HWRC, Transfer Station and Haulage Contract	To seek Cabinet approval to begin the procurement process to replace the Dragon Waste HWRC, Transfer Station and Haulage Contract in 2018 and to approve levels of delegation for contract award subject to the funding envelope outlined in the report.		Rachel Jowitt
Welsh Church Fund working group	The purpose of this report is to make recommendations to Cabinet on the schedule of applications 2016/17, meeting 3 held on 1st December 2016.		Dave Jarrett
Chippenham Mead play area, Monmouth	<b>**PRESENTATION PRIOR TO ITEM – RACHEL JUPP – FRIENDS OF CHIPPENHEMA MEAD GROUP**</b>		Mike Moran

Subject	Purpose	Consultees	Author
Licensing Section Restructure			David Jones
The Knoll, Abergavenny Section 106 funding			Mike Moran
<b>18<sup>TH</sup> JANUARY 2017 – INDIVIDUAL MEMBER DECISION</b>			
Local Government (Wales) Act 1994 The Local Authorities (Precepts)(Wales) Regulations 1995	To seek Members approval of the results of the consultation process regarding payments to precepting Authorities for 2017/18 as required by statute.		Joy Robson
<b>19<sup>TH</sup> JANUARY 2017 - COUNCIL</b>			
5 Year Welsh Language Strategy			Alan Burkitt
Council Tax Reduction Scheme 2017/18			Ruth Donovan
Community Governance Report			Will McLean
Future of MCC's HWRC, Transfer Station and Residual Waste Haulage Contract.	To agree the procurement strategy and affordability envelope to commence procurement and to award appropriate delegations for contract award.		Rachel Jowitt
<b>1<sup>ST</sup> FEBRUARY 2017 – CABINET</b>			
Revenue & Capital Budget final proposals after public consultation	To present Revenue and Capital Budget proposals following receipt of final settlement		Joy Robson
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2016/17 meeting 5 held on the 19 <sup>th</sup>		Dave Jarrett

Subject	Purpose	Consultees	Author
	January 2017.		
Asset Management Strategy			Deb Hill Howells
Budget Monitoring report – period 9	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2016/17 financial year.		Joy Robson/Mark Howcroft
Counselling service for young people & families			Josh Klein
Update on youth work in Abergavenny and the surrounding areas.			Josh Klein
<b>1<sup>ST</sup> FEBRUARY 2017 – INDIVIDUAL CABINET MEMBER DECISIONS</b>			
Childcare Sufficiency Assessment 2017			Sue Hall
<b>15<sup>TH</sup> FEBRUARY 2017 – SPECIAL CABINET</b>			
Final Draft Budget Proposals for recommendation to Council			
<b>1<sup>ST</sup> MARCH 2017 – CABINET</b>			
2016/17 Education and Welsh Church Trust Funds Investment and Fund Strategy	The purpose of this report is to present to Cabinet for approval the 2017/18 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2016/17 grant allocation to Local Authority beneficiaries of the Welsh Church Fund		Dave Jarrett
Outcomes of the Recycling Review.	Cabinet to agree the Final Business Case determining the outcomes of the Recycling Review.		Rachel Jowitt

Subject	Purpose	Consultees	Author
ADM – Business Case			Tracey Thomas
<b>9<sup>TH</sup> MARCH 2017 - COUNCIL</b>			
Final Budget Proposals			Joy Robson
Final Composite Council Tax Resolution	To set budget and Council tax for 2017/18		Joy Robson
Treasury Management Strategy 2017/18	To accept the annual Treasury Management Strategy		Joy Robson
<b>30<sup>th</sup> MARCH 2017 - COUNCIL</b>			
ADM Business Case			Tracey Thomas
Population Needs Assessment			Matt Gatehouse
Well-being Assessment			Matt Gatehouse
<b>5<sup>TH</sup> APRIL 2017 – CABINET</b>			
Welsh Church Fund Working Group	The Purpose of this report is to make recommendations to Cabinet on the Schedule of applications 2016/17, meeting 6 held on the 9 <sup>th</sup> March 2017		Dave Jarrett
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2016/17, meeting 7 held on the 30 <sup>th</sup> March 2017.		Dave Jarrett
<b>3<sup>RD</sup> MAY 2017 – CABINET</b>			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2016/17, meeting 8 held on the ..... 2017.		Dave Jarrett

<b>Subject</b>	<b>Purpose</b>	<b>Consultees</b>	<b>Author</b>
Transfer of management of Raglan VC Primary School	To receive a progress update on the transfer of the management of Raglan VC Primary School former junior building to the Enterprise Directorate.		Cath Sheen